

Public Document Pack

Mid Devon District Council

Economy Policy Development Group

Thursday, 13 June 2019 at 5.30pm
Exe Room, Phoenix House, Tiverton

Next ordinary meeting
Thursday, 8 August 2019

Those attending are advised that this meeting will be recorded

Membership

Cllr N V Davey
Cllr R J Dolley
Cllr J M Downes
Cllr Mrs S Griggs
Cllr T G Hughes
Cllr D F Pugsley
Cllr R F Radford
Cllr J Wright
Cllr A Wyer

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

- 1 **Election of Chairman**
To elect a Chairman of the PDG for the municipal year 2019/20.
- 2 **Election of Vice Chairman**
To elect a Vice Chairman of the PDG for the municipal year 2019/20.
- 3 **Apologies and Substitute Members**
To receive any apologies for absence and notice of appointment of substitutes.
- 4 **Public Question Time**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
- 5 **Declaration of Interests under the Code of Conduct**
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

- 6 **Minutes (Pages 5 - 8)**
Members to consider whether to approve the minutes as a correct record of the meeting held on 14 March 2019.
- 7 **Chairman's Announcements**
To receive any announcements that the Chairman may wish to make.
- 8 **Motion 555 (Councillor F W Letch - 8 April 2019)**
To consider the following Motion referred by the Council to the Economy Policy Development Group:
- “Mel Stride MP recently said: “Central Devon has market towns with a wonderful variety of high street shops selling high-quality local produce and offering a range of services. Many are doing very well, but others face stiff competition from out of town and online retailers. I know that the margin between success and failure can be very small and even a small increase in the number of people who make it a priority to shop locally more often can make a big difference.”
- High Street Saturday was on 16th of March. I propose that:- In order to encourage the high street shops in Mid Devon's 3 main towns, this council will not charge for Saturday parking in the long stay car-parks of Tiverton, Cullompton and Crediton.”
- Please note: Having considered the above Motion the Policy Development Group are asked to consider whether this Motion should either be supported or rejected. This decision will be referred back to full Council on 24 July 2019.***
- 9 **Performance & Risk Outturn Report for 2018/19 (Pages 9 - 16)**
To consider a report of the Group Manager for Performance, Governance and Data Security providing Members with an update on performance against the corporate plan and local service targets for 2018/19 as well as providing an update on the key business risks.
- 10 **Outturn 2018/19 (Pages 17 - 56)**
To receive and **NOTE** the Outturn report for 2018-2019 from the Group Manager for Finance and the proposed recommendations to Cabinet.
- 11 **Connecting the Culm Project (Pages 57 - 66)**
To consider a report of the Head of Planning Economy and Regeneration informing members of progress with the Connecting the Culm Project.
- 12 **Economic Development Service Update (Pages 67 - 74)**
To consider a report of the Head of Planning, Economy and Regeneration updating members on progress with key Economic Development Service Priorities. The Economic Development officers will also provide the meeting with a presentation.

13 **Start time of meetings**

To agree the start time of meetings for the remainder of the municipal year.

14 **Identification of items for the next meeting**

Members are asked to note that the following items are already identified in the work programme for the next meeting:

- Performance & Risk for the first quarter of 2019/20
- Financial Monitoring
- Lords Report: 'Time for a strategy for the rural economy'
- Cost Recovery & Commercialisation in Growth, Economy & Delivery
- Business Awards
- Economic Projects update

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

Stephen Walford

Chief Executive

Wednesday, 5 June 2019

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Sarah Lees on:

Tel: 01884 234310

E-Mail: slees@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.

MID DEVON DISTRICT COUNCIL

MINUTES of a **MEETING** of the **ECONOMY POLICY DEVELOPMENT GROUP** held on 14 March 2019 at 5.30 pm

Present

Councillors

Mrs B M Hull (Chairman)
A Bush, Mrs C Collis, J M Downes,
S G Flaws, Mrs S Griggs, F J Rosamond
and Mrs N Woollatt

Apologies

Councillor

Mrs A R Berry

Also Present

Councillors

C R Slade and R Evans

Also Present

Officers

Stephen Walford (Chief Executive), Jenny Clifford (Head of Planning, Economy and Regeneration), Adrian Welsh (Group Manager for Growth, Economy and Delivery), Joanne Nacey (Group Manager for Finance), Catherine Yandle (Group Manager for Performance, Governance and Data Security), John Bodley-Scott (Economic Development Team Leader), Chris Shears (Economic Development Officer) and Sarah Lees (Member Services Officer)

67 **APOLOGIES AND SUBSTITUTE MEMBERS**

Apologies were received from Cllr Mrs A R Berry.

68 **DECLARATION OF INTERESTS UNDER THE CODE OF CONDUCT**

No interests were declared under this item.

69 **PUBLIC QUESTION TIME**

There were no questions raised by the one member of the public present.

70 **MINUTES**

The minutes of the special meeting held on 29 January 2019 were confirmed as a true and accurate record and **SIGNED** by the Chairman.

71 **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman had no announcements to make.

72 PERFORMANCE AND RISK FOR 2018/19

The Group had before it, and **NOTED**, a report * from the Director of Growth and Chief Executive providing Members with an update on performance against the Corporate Plan and local service targets for 2018/19 as well as providing an update on the key business risks.

It was explained that the report provided performance data up until the end of January 2019.

It was noted that the number of businesses assisted by the Economic Development team was above target and that progress was being made on the Tiverton Town Centre improvements.

Note: * Report previously circulated; copy attached to the signed minutes.

73 FINANCIAL MONITORING

The Group received a verbal update from the Group Manager for Finance presenting a financial update in respect of the income and expenditure so far in the year.

It was reported that in December 2018 the predicted unfavourable variance on the budget had been £65k this had now reduced to £45k representing a slightly improved position.

There was still a predicted overspend in the area of car parking and in property services, however some areas were showing a positive variance, for example, interest on investments.

74 GRAND WESTERN CANAL AND DEVON AND EXETER RAIL PROJECT

The Group received a report * from the Head of Planning, Economy and Regeneration reporting to Members on the funding provided to two grant aided bodies under the Economy PDG.

It was explained that no formal funding agreement currently existed between Mid Devon District Council and the two grant recipients discussed within the report. A better understanding was needed with regard to the use of these grants going forwards so as to inform the Council's decision making with regard to the level of future grant support funding. A formal process needed to be put in place to review the grants given prior to the next round of budget setting. The Canal Manager had agreed to provide a full report to the Council on a regular basis going forwards.

The Devon & Exeter Rail Project Working Party had met twice a year to discuss issues relating to railway provision in Devon and in particular the rail services that run in and out of Exeter. Following changes to personnel, DCC had decided that it could no longer administer the group and it was decided to change the working group into a forum aligned to the Devon and Cornwall Rail Partnership with wider community involvement. The District Council had been contributing £3,500 annually to the Devon & Exeter Rail Project for a number of years, however, with the change of structure it seemed appropriate to review future funding arrangements.

Consideration was given to:

- The benefit of the Canal to Tiverton and the wider district of Mid Devon in terms of tourism, education and health and well-being.
- More in depth scrutiny being welcomed.
- As the Devon and Cornwall Rail Partnership was new forum the Council needed to know how any financial contributions it made would be used.

RECOMMENDED to the Cabinet that:

- a) That the contribution to the Devon & Exeter Rail Project be reviewed following formation of a new Rail Forum.
- b) That the Council continues to offer an annual grant of £45,000 for 2019/20 to the Grand Western Canal to support its maintenance.
- c) That an assessment be undertaken, in liaison with Devon County Council, prior to the financial year 2020/21 to inform decision making with regard to the level of future grant support for the Canal.

(Proposed by Cllr Mrs N Woollatt and seconded by Cllr F J Rosamond)

Note: * Report previously circulated; copy attached to the signed minutes.

75 **COST-RECOVERY AND COMMERCIALISATION IN GROWTH, ECONOMY AND DELIVERY**

The Group had before it a report * from the Head of Planning, Economy and Regeneration presenting to Members steps to introduce cost recovery into the Growth, Economy and Delivery Service and to look at issues relating to further commercialisation within the service.

The contents of the report were outlined with reference to the following:

- Two examples of recent successful bids for external funding. One being the 'Connecting the Culm' Catchment Based Approach Study (Interreg funded) in partnership with the Blackdown Hills AONB. The other being the Mid Devon Destination Management Website (Leader Funded) in partnership with the Tiverton Museum and the Tourist Information Service.
- The need to propose charges that were consistent with those given for pre-application advice in the Planning department for example.
- The need to re-coup costs only.
- This would be a step by step process and would be monitored to see if fees were affecting the number of organisations contacting the Council.
- Often the Economic Development Officer was present at a pre-application meeting with a Planning and Conservation Officer whose time was being paid for by an applicant but his wasn't.

Discussion took place regarding:

- The cost / benefit of the proposed charges.
- Whether charging a fee would dissuade some businesses or individuals from contacting the Council for advice.

- Would some successful projects have come to fruition if a charging schedule had been in place? This was a difficult, hypothetical question to answer.
- Concern that some voluntary groups may not be able to afford to make contact with the Council.
- There were very few examples of economic development services operating on a partial cost-recovery basis across the South West, although many councils had moved straight to setting up arms-length commercial services companies which allow local authorities to make profit as opposed to only seeking cost recovery.
- The financial constraints upon the Council and the need to consider maximising income wherever possible.
- The need for more factual data in order to come to a more considered opinion.

It was **AGREED** that a more detailed report be brought back to the Group at their next meeting providing greater clarity about the possible effects of charging and whether discretion could be applied for certain businesses and non-businesses based upon their individual circumstances.

Note: (i) * Report previously circulated; copy attached to the signed minutes.

(ii) Cllr Mrs N Woollatt declared a personal interest as she is a mill owner.

76 **CHAIRMAN'S ANNUAL REPORT FOR 2018/19**

The Group had before it, and **NOTED**, a draft report * by the Chairman of the Group, a final copy of this report would be submitted to Council on 24 April 2019.

The Group were informed that the Economic Development team had been unsuccessful in the LGC 'Driving Economic Growth Awards' the previous evening, however, the Group wished to congratulate the team on making it to the shortlist which was a significant achievement for a rural district council.

Note: * Report previously circulated and attached to the signed minutes.

77 **IDENTIFICATION OF ITEMS FOR THE NEXT MEETING**

In addition to the items already listed for the next meeting it was requested that the following be added to the agenda:

- Cost-Recovery and Commercialisation in Growth, Economy and Delivery

(The meeting ended at 6.35 pm)

CHAIRMAN

ECONOMY PDG
13 JUNE 2019:

AGENDA ITEM:

PERFORMANCE AND RISK FOR 2018/19

Cabinet Member Cllr Graeme Barnell, Cabinet Member for Planning & Economic Regeneration
Responsible Officer Head of Planning & Economic Regeneration, Jenny Clifford

Reason for Report: To provide Members with an update on performance against the corporate plan and local service targets for 2018/19 as well as providing an update on the key business risks.

RECOMMENDATION(S): That the PDG reviews the Performance Indicators and Risks that are outlined in this report and feeds back any areas of concern to the Cabinet.

Relationship to Corporate Plan: Corporate Plan priorities and targets are effectively maintained through the use of appropriate performance indicators and regular monitoring.

Financial Implications: None identified

Legal Implications: None

Risk Assessment: If performance is not monitored we may fail to meet our corporate and local service plan targets or to take appropriate corrective action where necessary. If key business risks are not identified and monitored they cannot be mitigated effectively.

Equality Impact Assessment: No equality issues identified for this report.

1.0 Introduction

- 1.1 Appendix 1 provides Members with details of performance against the Corporate Plan and local service targets for the 2018/19 financial year.
- 1.2 Appendix 2 shows the section of the Corporate Risk Register which relates to the Economy Portfolio. See 3.0 below.
- 1.3 Appendix 3 shows the profile of all risks for the Economy Portfolio for this quarter.
- 1.4 All appendices are produced from the corporate Service Performance And Risk management system (SPAR).

2.0 Performance

- 2.1 An Economic Development Service Update which covers specific projects is a separate item on this agenda.

- 2.2 Regarding the Corporate Plan Aim: **Focus on business retention and growth of existing businesses:** we record **Businesses assisted** which is above target; they have to be assisted for a minimum of an hour to be included in this figure. MDDC has also been instrumental in four successful bids for LEADER funding for Mid Devon businesses this year.
- 2.3 Regarding the Corporate Plan Aim: **Improve and regenerate our town centres with the aim of increasing footfall, dwell-time and spend in our town centres:** for **Empty Shops**, the vacancy rates in Tiverton and CREDITON have improved for the last quarter but Cullompton's have deteriorated being the only PI on the appendix showing as "red". The national average vacancy rate was 11.5% at the end of 2018.
- 2.4 Corporate projects to provide incubator space for businesses and the Tiverton Town Centre Improvements are progressing.
- 2.5 Local Plan update: The Inspector has confirmed he is content with the Council's proposals for mixed tourism and shopping development at J27 and does not propose policy changes.

3.0 Risk

- 3.1 The Corporate risk register has been reviewed by Group Managers' Team (GMT) and updated. Risk reports to committees include risks with a total score of 10 or more. (See Appendix 2)
- 3.2 Appendix 3 shows the risk matrix for MDDC for this quarter. If risks are not scored they are included in the matrix at their inherent score which will be higher than their current score would be.

4.0 Conclusion and Recommendation

- 4.1 That the PDG reviews the performance indicators and risks for 2018/19 that are outlined in this report and feeds back any areas of concern to the Cabinet.

Contact for more Information: Catherine Yandle, Group Manager for Performance, Governance and Data Security ext 4975

Circulation of the Report: Leadership Team and Cabinet Member

Corporate Plan PI Report Economy

Monthly report for 2018-2019
 Arranged by Aims
 Filtered by Aim: Priorities Economy
 For MDDC - Services

Key to Performance Status:

Performance Indicators:	No Data	Well below target	Below target	On target	Above target	Well above target
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* Indicates that an entity is linked to the Aim by its parent Service

Corporate Plan PI Report Economy

Priorities: Economy

Aims: Attract new businesses to the District

Performance Indicators

Title	Prev Year (Period)	Prev Year End	Annual Target	Apr Act	May Act	Jun Act	Jul Act	Aug Act	Sep Act	Oct Act	Nov Act	Dec Act	Jan Act	Feb Act	Mar Act	Group Manager	Officer Notes
<u>Number of business rate accounts</u>	3,028		3,000	3,004	3,004	3,044	3,049	3,049	3,054	3,055	3,061	3,075	3,081	3,092	3,094	Andrew Jarrett, Fiona Wilkinson	

Aims: Focus on business retention and growth of existing businesses

Performance Indicators

Title	Prev Year (Period)	Prev Year End	Annual Target	Apr Act	May Act	Jun Act	Jul Act	Aug Act	Sep Act	Oct Act	Nov Act	Dec Act	Jan Act	Feb Act	Mar Act	Group Manager	Officer Notes
<u>Businesses assisted</u>	261		250	25	50	78	102	122	139	172	201	204	218	243	268	Adrian Welsh	(March) 7 new businesses assisted 25 businesses assisted in total (MF)

Aims: Improve and regenerate our town centres

Performance Indicators

Title	Prev Year (Period)	Prev Year End	Annual Target	Apr Act	May Act	Jun Act	Jul Act	Aug Act	Sep Act	Oct Act	Nov Act	Dec Act	Jan Act	Feb Act	Mar Act	Group Manager	Officer Notes
<u>Increase in Car Parking Vends</u>	47,790		49,410	51,507	51,931	53,629	53,627	51,547	52,273	51,821	50,589	45,893	43,525	49,695	Andrew Jarrett		
<u>The Number of Empty Shops (TIVERTON)</u>	21	18	n/a	n/a	22	n/a	n/a	21	n/a	n/a	20	n/a	n/a	18	Adrian Welsh	(Quarter 4) Vacancy rate is 7.7% (MF)	
<u>The Number of Empty Shops (CREDITON)</u>	11	8	n/a	n/a	10	n/a	n/a	8	n/a	n/a	9	n/a	n/a	7	Adrian Welsh	(Quarter 4) Jan 2019 7 units representing 6.0% of total units (JB)	
<u>The Number of Empty Shops (CULLOMPTON)</u>	8	8	n/a	n/a	6	n/a	n/a	7	n/a	n/a	9	n/a	n/a	11	Adrian Welsh	(Quarter 4) Vacancy rate is 12.9% (MF)	

Aims: Other

Performance Indicators

Title	Prev Year (Period)	Prev Year End	Annual Target	Apr Act	May Act	Jun Act	Jul Act	Aug Act	Sep Act	Oct Act	Nov Act	Dec Act	Jan Act	Feb Act	Mar Act	Group Manager	Officer Notes
<u>Funding awarded to support economic projects</u>	£35,899			n/a	n/a	£0	n/a	n/a	£160,395	n/a	n/a	£160,395	n/a	n/a	£186,223	Adrian Welsh	(Quarter 4) Within Q4 £16,208 LEADER funding to Crediton St. Boniface project , and £9,620 LEADER funding awarded to Mid Devon destination website. (MF)

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Economy PDG Risk Management Report - Appendix 2

Report for 2019-2020

For Economy - Cllr Graeme Barnell Portfolio

Filtered by Flag:Include: * Corporate Risk Register

For MDDC - Services

Filtered by Performance Status: Exclude Risk Status: Low

Not Including Risk Child Projects records, Including Mitigating Action records

Key to Performance Status:

Mitigating Action:	Milestone Missed	Behind schedule	On / ahead of schedule	Completed and evaluated	No Data available
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Risks:	No Data (0+)	High (15+)	Medium (6+)	Low (1+)
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Economy PDG Risk Management Report - Appendix 2

Risk: Funding Insufficient resources to deliver growth aspirations of Corporate Plan.

Service: Growth, Economy and Development

Mitigating Action records

No Mitigating Action records found.

Current Status: Medium (12)

Current Risk Severity: 4 - High

Current Risk Likelihood: 3 - Medium

Service Manager: Adrian Welsh

Review Note: Multiple work streams requiring staff resource and wide skill set, lack of success to lever in funding to deliver growth and associated infrastructure.

Consequence: Failure to realise growth aspirations, hampers economic growth, insufficient housing to meet needs, lack of progress on strategic sites, failure to secure business rate growth, Garden Village project does not happen or does not meet GV quality aspirations.

Mitigation: Prioritisation of staff resource, bids and expression of interest submissions to suitable Government funding streams to deliver infrastructure, unlock sites and cover costs of staff resource, effective utilisation of s106 monies, develop collaborative and partnership working

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Risk Matrix Economy Appendix 3

Report
For Economy - Cllr Richard Chesterton Portfolio
For MDDC - Services
Current settings

Risk Likelihood	5 - Very High	No Risks	No Risks	No Risks	No Risks	No Risks
	4 - High	No Risks	No Risks	No Risks	No Risks	No Risks
	3 - Medium	No Risks	No Risks	No Risks	1 Risk	No Risks
	2 - Low	No Risks	No Risks	No Risks	1 Risk	No Risks
	1 - Very Low	No Risks	No Risks	No Risks	No Risks	1 Risk
	1 - Very Low	2 - Low	3 - Medium	4 - High	5 - Very High	
	Risk Severity					

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ECONOMY PDG
13 June 2019

REVENUE AND CAPITAL OUTTURN 2018/19

Cabinet Member Cllr Alex White
Responsible Officer Deputy Chief Executive (S151): Andrew Jarrett

Reason for Report: To present the revenue and capital outturn figures for the financial year 2018/19.

RECOMMENDATION: That the PDG note the contents of the report and the proposed recommendations to Cabinet below.

(RECOMMENDATION(S): That Cabinet) -

1 - Note the General Fund outturn achieved in 2018/19 which shows an overall underspend of £19k. This surplus is proposed to be transferred to the General Fund reserve to bring the balance above our minimum recommended level.

2 - Approve the net transfers to earmarked reserves of £2.406m detailed in the General Fund service budget variance reports shown in Appendix 1 and summarised in Appendix 3.

3 – Approve the transfer of £1.250m to a new earmarked reserve Waste Service Infrastructure from the Vehicle sinking fund reserve (para 3.8).

4 - Note the positive position achieved on the Housing Revenue Account which shows a saving of £613k and approve the “earmarking” of the extra £613k shown in paragraph 4.2, as well as the utilisation of reserves totalling £483k identified in Appendices 2 and 3.

5 - Approve the carry forward of £12.077m from the 2018/19 capital programme (see paragraph 6.3) as all of the schemes will be delivered in 2019/20 or later years. Also approve the transfer to Earmarked reserves of the un-spent £459k identified in Appendix 4.

Relationship to the Corporate Plan: The financial resources of the Council impact directly on its ability to deliver the corporate plan prioritising the use of available resources carried forward from 2018/19. All future spending will be closely linked to key council pledges from the updated corporate plan.

Financial Implications: Good financial management and administration underpin the entire document.

Legal Implications: None.

Risk Assessment: Regular financial monitoring information mitigates the risk of over or underspends at year end and allows the Council to direct its resources to key corporate priorities.

Equality Impact Assessment: No equality issues identified for this report.

1 Executive Summary

- 1.1 This report contains information relating to the Council's performance for the 2018/19 financial year. The outturn figures included are provisional subject to external review; the findings of which are to be reported to Audit Committee in June this year.
- 1.2 Monitoring the budget is an important part of the Council's performance management framework.
- 1.3 The revenue outturn position for the financial year 2018/19 is as follows:
- The General Fund (GF) Revenue Outturn position for 2018/19 is a net underspend of £19k. The table below assumes this transfer.
 - The HRA is a "Self-Financing" account for the Council's Housing Landlord function, which is budgeted to "break even" (net of approved transfers to/from HRA Reserves). The HRA Outturn for 2018/19 is a net underspend of £613k.

	31 March 2018	In year movement £k	31 March 2019
	£k		£k
General Fund Reserve	2,690	(189)	2,501
Housing Revenue Account Reserve	2,000	0	2,000

- 1.4 The Capital outturn position for 2018/19 is shown in Section 6.

2 Introduction

- 2.1 Members of the Cabinet should note that the outturn report is fundamentally a set of management reports that show the year end position on all service areas. The Finance Team then have to turn these management reports into the statutory financial statements which are subject to a wide number of complex accounting rules that often significantly change the final picture of a service's financial position for the year. However, it is important to note that the bottom-line profit or loss for the year remains constant.
- 2.2 Members will be aware from previous experience that the position can change between "in-year" projections and the final outturn position, mainly due to demand-led service costs and income levels. The budget monitoring process involves a regular review of budgets. Budgetholders, with support and advice from their accountants, review the position and update their forecasts based on currently available information and knowledge of service requirements for the remainder of the year. As with any forecast there is always a risk that assumptions and estimates will differ from the eventual outcome.

- 2.3 During the budget setting process we continue to ensure that revenue budgets are set on a robust basis and take a prudent view of the likely levels of income and expenditure.

3 The General Fund Reserve

- 3.1 This is the major revenue reserve of the Council. It is increased or decreased by the surplus or deficit generated on the General Fund in the year. This reserve held a balance of £2.690m at the end of 2017/18 following the end of year transfers. In 2018/19 there were a number of transfers and contributions to general reserves which, if the final transfer of £19k is approved, the General Fund Reserve will slightly exceed the recommended minimum level of £2.5m (25% of the Net Budget).
- 3.2 Detailed budget monitoring reports were provided to both senior managers and Members throughout 2018/19. This monitoring focused on significant budget variances (+/- £10k), included remedial action where necessary and estimated an overall outturn position. The final written monitoring report considered by the Cabinet gave a detailed position as at 31 December 2018 and predicted an end of year deficit of £65k for the General Fund. Therefore the final position improved by £84k.
- 3.3 The table below shows the overall budget, actual and variance, summarised for 2018/19.

	2018/19 Budget £	2018/19 Actual £	Variance £
Total Cost of Services	9,100,130	8,448,135	(651,995)
Other Income and Expenditure	905,820	2,333,275	1,427,455
TOTAL BUDGETED EXPENDITURE	10,005,950	10,781,410	775,460
TOTAL FUNDING	(10,005,950)	(10,800,565)	(794,615)
Net Income and Expenditure	0	(19,155)	(19,155)

- 3.4 A detailed explanation of all the key variances is shown in Appendix 1, service by service. Inevitably, within a service, there are often variances which compensate. Some areas may create savings which in turn can be partly or fully offset by overspends elsewhere. In this report we have tried to highlight the major movements to enable Members to appreciate the more significant trends within each service area.

NB – where any of the above variances were deemed to be recurring, the 2019/20 budget was adjusted accordingly.

- 3.5 The overall effect of the 2018/19 financial year would result in a General Fund Balance of £2.501m which is in line with the Council's own minimum requirement of £10.005m (Net Budgeted Expenditure) x 25% = **£2.501m** (agreed by Full Council).
- 3.6 In addition to the GF Balance, the Council holds a number of Earmarked Reserves (EMRs) which are used to help fund anticipated future expenditure

commitments. The net movement of £2.405m into these reserves and the end of year balances held on them are shown in Appendix 4.

3.7 Market Walk and Fore Street Shops, Tiverton

Members will no doubt be keen to see the fourth year's results following the acquisition of the shops in March 2015. The return on investment has dropped compared to 2017/18 (1.5%) due to an increase in vacant units and rent reductions during 18/19. These are challenging times "on the high street" and we are mindful that we must balance the return on our investment with the perception and vision for the town, hence we may accept a lower return in exchange for occupancy of the units.

The various elements are shown in different areas of the Income and Expenditure account, but the overall position is as follows:

	£k
Net rental income after expenses	
(Shown within property Services committee)	(235)
Interest payable on Public Works Loan Board loan	99
Statutory Capital Financing (over 50 years)	83

Net income for the year	(53)
	=====

This income equates to an approximate return of 1.27% ($53k \div 4.173m$), net of borrowing costs. (£4.173m = Principal)

3.8 New Earmarked Reserve – Waste Service requirements

The conclusion of the corporate vehicle tender that has freed up £1.25m held in the vehicle sinking fund earmarked reserves which could be used to purchase land for a unified waste/grounds maintenance depot and other waste service related future costs. This is a rare opportunity to re-allocate funds which have already been accumulated to mitigate future costs.

4.0 Housing Revenue Account (HRA)

4.1 This is a ring-fenced reserve in respect of the Council's housing landlord function. It is increased or decreased by the surplus or deficit generated on the HRA in the year. For 2018/19 the outturn is a net surplus of £613k and Members are requested to approve a transfer to HRA reserves to bring this to zero.

4.2 This surplus is explained in paragraph 4.4 and the effect of it on the HRA Balance is shown below.

HRA Balance

	£m
HRA balance @ 31/03/18	(2.000)
Budget saving achieved in 2018/19	(0.613)
Additional transfer to 30yr modernisation programme	0.613
HRA balance @ 31/03/19	(2.000)

- 4.3 After the strong closing financial position delivered in 2018/19, it is recommended to transfer a sum of £613k into the Housing Maintenance Fund earmarked reserve. This is in addition to the £1.605m budgeted in-year contribution. The above position leaves an HRA balance of £2.0m as at 31 March 2019.
- 4.4 The main budget variances during 2018/19 that give rise to the figure of £613k were the £72k salary savings, which include savings relating to Standby payments to Depot staff; £124k of tenancy salary underspend due to posts remaining vacant during the year; and £160k saving where anticipated financing of capital spend was not utilised. For further details, please see the HRA Outturn Summary for 2018/19, which is attached as Appendix 2 to this report.
- 4.5 In addition to the above, the HRA hold a number of earmarked reserves. The movements on these during 2018/19 and their closing balances are shown on Appendix 3. This money is effectively “ring fenced” and will be held to meet expenditure on projects during 2019/20 and beyond.

5.0 The Collection Fund

- 5.1 Mid Devon is a collection authority for council tax and national non-domestic rates, and as such, is required to produce a collection fund account for the Mid Devon area. The Council collects council tax on behalf of Devon County Council, Devon Fire and Rescue Service, Devon & Cornwall Police and the Town/Parish Councils.
- 5.2 The council tax collection rate for 2018/19 was 97.8% (98.0% in 2017/18). This demonstrates how effective our Revenues section has been in collecting the annual charge in extremely challenging economic times. The Non Domestic Rates collection rate improved to 99.3% for 2018/19 (99.2% in 2017/18).

6.0 Capital Outturn

- 6.1 A capital outturn summary is attached as Appendix 4 to this report. The revised capital budget for 2018/19 amounted to £21.372m. At the year-end we had spent £9.617m leaving the capital programme underspent in total by £11.755m.

- 6.2 Capital receipts of £1.343m (this includes general useable capital receipts and ring-fenced replacement homes capital receipts) were applied to finance the programme with the balance of the expenditure met by a combination of borrowing, external grants and contributions from reserves.
- 6.3 As shown in Appendix 4 there are capital projects totalling £12.077m which have not been completed as at the 31 March 2019. This expenditure, therefore, needs to be rolled forward to be included in the 2019/20 capital programme. These schemes are still fully funded by either unspent capital grants or by provisions held within capital earmarked reserves. In addition there is £309k mainly relating to Affordable Housing and Private Sector Housing Grants that will remain in a reserve for future prioritisation.
- 6.4 The Capital Receipts Reserve (note this includes general useable capital receipts and ring-fenced replacement homes capital receipts) is used to part fund the capital programme - the movement on this account for the year is given below:

	£m
Balance at 1 April 2018	(3.501)
• Sale of Council Houses - 14	(1.387)
• General Fund Sales	(294)
• Pooling of Housing Capital Receipts to Government.	218
• Capital Receipts applied in year	1.343
Balance at 31 March 2019	(3.621)

Note – the remaining balance of £3.621m is committed in order to fund any slippage, specific projects in ICT and Private Sector Housing and to balance the Capital Medium Term Financial Plan.

- 6.5 The Capital Earmarked Reserve has been set aside from Revenue to fund capital projects; the balance on this reserve now stands at £415k made up by the following transactions:

	£k
Balance at 1 April 2018	(482)
Funding required to deliver the 2018/19 Programme	67
Balance at 31 March 2019	(415)

Note – the remaining balance of £415k is committed in order to fund any slippage and to balance the Capital Medium Term Financial Plan.

- 6.6 The Council also holds New Homes Bonus which can be used for either Revenue or to support future Capital Programmes, the balance held at 31 March 2019 is £2.754m; again much of this remaining balance is committed to fund any slippage and to balance the Capital Medium Term Financial Plan.

7.0 Treasury Management

- 7.1 A review of the 2018/19 investment performance, including the details of interest payable, are included within the separate 2018/19 Treasury Outturn Report.

8.0 Conclusion

- 8.1 Members are asked to note the revenue and capital outturn figures for the financial year 2018/19 and agree the proposed earmarking of surplus funds generated by in year savings from both the GF and the HRA. In addition, Members need to approve the incomplete projects on the 2018/19 capital programme be rolled forward into the 2019/20 capital programme.

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GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

	Budget 2018/19	Actual 2018/19	Variance
	£	£	£
Community Development	141,290	141,616	326
Corporate Management	1,650,320	1,671,855	21,535
Car Parks	(561,200)	(510,082)	51,118
Customer Services	778,387	729,124	(49,263)
Environmental Services	674,260	769,604	95,344
Finance & Performance	615,420	637,828	22,408
Grounds Maintenance	576,870	567,867	(9,003)
General Fund Housing	195,400	(14,853)	(210,253)
Human Resources	439,630	437,501	(2,129)
I.T.Services	867,253	917,239	49,986
Legal & Democratic Services	883,280	864,487	(18,793)
Planning & Regeneration	1,127,100	421,018	(706,082)
Property Services	329,410	543,061	213,651
Revenues & Benefits	362,900	153,855	(209,045)
Recreation and Sport	345,820	448,707	102,887
Waste Services	1,725,580	1,768,402	42,822
ALL GENERAL FUND SERVICES	10,151,720	9,547,230	(604,490)
Net recharge to HRA	(1,447,160)	(1,385,468)	61,692
Statutory Adjustments (Capital Charges)	395,570	286,373	(109,197)
NET COST OF SERVICES	9,100,130	8,448,135	(651,995)
Finance Lease Interest Payable	41,370	39,503	(1,867)
Interest Charged Between GF & HRA	(49,000)	(47,373)	1,627
Interest Receivable / Payable on Other Activities	147,000	105,321	(41,679)
Interest Receivable on Investments	(305,540)	(424,356)	(118,816)
CTS Funding parishes	16,920	16,854	(66)
Transfers into Earmarked Reserves	2,188,020	4,743,704	2,555,684
Transfers from Earmarked Reserves	(911,100)	(2,116,224)	(1,205,124)
Contribution from New Homes Bonus Reserve	(221,850)	(221,850)	0
Revenue contribution to fund 2018/19 Capital Programme	0	237,696	237,696
TOTAL EXPENDITURE	10,005,950	10,781,410	775,460
FUNDED BY:-			
Formula Grant (RSG & RSDG & NNDR)	(3,233,770)	(3,677,621)	(443,851)
Business Rates Benefit from Devon Pool	0	(350,764)	(350,764)
New Homes Bonus Grant	(1,121,250)	(1,121,246)	4
Collection Fund Surplus	(50,520)	(50,524)	(4)
Council Tax - (Band D at £197.91)	(5,600,410)	(5,600,410)	0
TOTAL FUNDING	(10,005,950)	(10,800,565)	(794,615)
NET INCOME AND EXPENDITURE	0	(19,155)	(19,155)

Notes

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19
Community Development

		2018/19 Budget	2018/19 Actual	Variance	Variance	
Code	Community and Development	£	£	£	%	
1000	Employees	70,280	69,520	(760)	-1.1%	
2000	Premises	47,580	47,741	161	0.3%	
3000	Transport	0	0	0	0.0%	
4000	Supplies and Services	106,830	175,923	69,093	64.7%	
	Total Direct Expenditure	224,690	293,183	68,493	30.5%	
7000	External Income	(83,400)	(151,568)	(68,168)	-81.7%	
	Net Direct Expenditure	141,290	141,616	326	0.2%	(a)
5000	Support Services	63,580	63,580	0	0.0%	
6500	Depreciation	44,130	44,130	0	0.0%	
	Total Indirect Expenditure	107,710	107,710	0	0.0%	
	Total Community & Development Expenditure	249,000	249,326	326	0.1%	
	Community & Development - Service units					
CD200	Community Development	126,450	128,891	2,441	1.9%	
CD300	Markets	122,550	120,218	(2,332)	-1.9%	
CD400	Crediton Market Square	0	217	217	0.0%	
	Total Community & Development Expenditure	249,000	249,326	326	0.1%	
				£	£	
	Total Expenditure Variation					326 (a)
	Major Cost Changes					
CD200	Communities Together Fund, grant awards (see note in income levels)			70,620		
						70,620
	Major Cost Savings					
						0
	Major Changes in Income Levels					
CD200	DCC contribution to Communities Together Fund (see EMR below)			(62,050)		
CD300	Market income			(5,000)		
						(67,050)
	Minor Variations					0
	Total Expenditure Variation					3,570 (a)
	EARMARKED RESERVES					
	Utilised 2018/19					
CD200	Communities Together Fund grant awards			(8,570)		
	Proposed contribution c/fwd to 2019/20					
	Net movement in earmarked reserves					(8,570)
	Total Expenditure variation after Earmarked Reserves					(5,000)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19
Corporate Management

		2018/19 Budget £	2018/19 Actual £	Variance £	Variance %	
Code	Corporate					
1000	Employees	1,506,570	1,472,630	(33,940)	-2.3%	
2000	Premises	0	0	0	0.0%	
3000	Transport	3,010	2,711	(299)	-9.9%	
4000	Supplies and Services	147,800	191,229	43,429	29.4%	
	Total Direct Expenditure	1,657,380	1,666,570	9,190	0.6%	
7000	External Income	(7,060)	5,285	12,345	174.9%	
	Net Direct Expenditure	1,650,320	1,671,855	21,535	1.3%	(a)
5000	Support Services	(166,070)	(164,691)	1,380	-0.8%	
6500	Depreciation	0	0	0	0.0%	
	Total Indirect Expenditure	(166,070)	(164,691)	1,380	-0.8%	
	Total Corporate Expenditure	1,484,250	1,507,165	22,915	1.5%	
	Corporate Management Service Units					
CM100	Leadership Team	539,790	547,352	7,562	1.4%	
CM199	Leadership Team Recharge	(542,390)	(542,390)	0	0.0%	
CM210	Performance, Governance & Data	96,600	84,190	(12,410)	-12.8%	
CM300	Corporate Fees/charges	489,260	520,520	31,260	6.4%	
CM340	Unison	9,700	9,753	53	0.5%	
CM310	Corporate Performance	1,230	2,610	1,380	112.2%	
CM600	Pension Backfunding	890,060	885,129	(4,931)	-0.6%	
	Total Corporate Expenditure	1,484,250	1,507,165	22,915	1.5%	
				£	£	
	Total Expenditure Variation				22,915	(a)
	Major Cost Changes					
CM100	Various Strategic expenses			7,500		
CM300	Bank, audit and valuation fees over budget			37,890		
					45,390	
	Major Cost Savings					
CM210	Governance-salary spend under budget			(4,400)		
CM300	Apprenticeship levy costs below forecast			(20,800)		
CM600	Slightly lower contribution on pension costs			(6,000)		
					(31,200)	
	Major Changes in Income Levels					
CM300	Changes in sales ledger bad debt provision			21,300		
CM210	DCLG Grant received in year			(8,103)		
					13,197	
	Minor Variances				(4,472)	
	Total Expenditure Variation				22,915	
	EARMARKED RESERVES					
	Utilised 2018/19					
	Proposed contribution c/fwd to 2019/20					
	Net movement in earmarked reserves				0	
	Total Expenditure variation after Earmarked Reserves				22,915	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19
Car Parks

Code	Car Parks	2018/19 Budget £	2018/19 Actual £	Variance £	Variance %	
1000	Employees	3,500	8,015	4,515	129.0%	
2000	Premises	174,050	188,450	14,400	8.3%	
3000	Transport	0	0	0	0.0%	
4000	Supplies and Services	69,520	53,515	(16,005)	-23.0%	
	Total Direct Expenditure	247,070	249,980	2,910	1.2%	
7000	External Income	(808,270)	(760,062)	48,208	6.0%	
	Net Direct Expenditure	(561,200)	(510,082)	51,118	9.1%	(a)
5000	Support Services	191,740	191,780	40	0.0%	
6500	Depreciation	190,920	190,930	10	0.0%	
	Total Indirect Expenditure	382,660	382,710	50	0.0%	
	Total Car Park Expenditure	(178,540)	(127,372)	51,168	28.7%	
	Car Park - Service units					
CP510	Market Car Park	(148,370)	(155,670)	(7,300)	4.9%	
CP520	Multi-Storey Car Park (MSCP)	153,640	195,486	41,846	27.2%	
CP530	Amenity Car Parks	26,950	37,339	10,389	38.5%	
CP540	Paying Car Parks	(210,760)	(204,527)	6,233	-3.0%	
	Total Car Park Expenditure	(178,540)	(127,372)	51,168	28.7%	
				£	£	
	Total Expenditure Variation					51,168 (a)
	Major Cost Changes					
CP520	Overspend on Security for MSCP			4,500		
CP540	Overspend on MSCP Utilities			14,000		
						18,500
	Major Cost Savings					
Various	Savings across the Supplies and Services budget are for cancellation of Parking Machine Maint contract, Advertising & Equipment Maint			(16,000)		(16,000)
	Major Changes in Income Levels					
CP520 & CP540	Pay & Display income below budget			44,000		
CP540	Permit income down against budget			4,500		
						48,500
	Minor Variations					0
	Total Expenditure Variation					51,000 (a)
	EARMARKED RESERVES					
	Utilised 2018/19					
	Proposed contribution c/fwd to 2019/20					
	Net movement in earmarked reserves					0
	Total Expenditure variation after Earmarked Reserves					51,000

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19
Customer Services

Code	Customer Services	2018/19 Budget £	2018/19 Actual £	Variance £	Variance %	
1000	Employees	701,747	637,421	(64,325)	-9.2%	
2000	Premises	0	0	0	0.0%	
3000	Transport	3,300	1,342	(1,958)	-59.3%	
4000	Supplies and Services	73,340	90,596	17,256	23.5%	
	Total Direct Expenditure	778,387	729,359	(49,028)	-6.3%	
7000	External Income	0	(235)	(235)	0.0%	
	Net Direct Expenditure	778,387	729,124	(49,263)	-6.3%	(a)
5000	Support Services	(796,770)	(796,770)	0	0.0%	
6500	Depreciation	2,220	2,220	0	0.0%	
	Total Indirect Expenditure	(794,550)	(794,550)	0	0.0%	
	Total Customer Services Expenditure	(16,163)	(65,426)	(49,263)	-304.8%	
	Customer Services - Service units					
CS200	Communications	167,250	180,962	13,712	8.2%	
CS299	Communications Rech	(167,270)	(167,270)	0	0.0%	
CS500	Messenger Services	62,210	54,789	(7,421)	-11.9%	
CS599	Messenger Services Rech	(62,170)	(62,170)	0	0.0%	
CS900	Central Photocopying	17,100	16,452	(648)	-3.8%	
CS901	Central Photocopying Rech	(17,110)	(17,110)	0	0.0%	
CS902	Central Postage	21,700	26,141	4,441	20.5%	
CS903	Central Postage Rech	(21,650)	(21,650)	0	0.0%	
CS910	Customer Services Admin	165,980	150,642	(15,338)	-9.2%	
CS915	Customer Services Admin Rech	(165,950)	(165,950)	0	0.0%	
CS930	Customer First Management	189,487	170,063	(19,423)	-10.3%	
CS931	Customer First Management Rech	(205,850)	(205,850)	0	0.0%	
CS932	Customer First	603,060	578,441	(24,619)	-4.1%	
CS933	Customer First Rech	(603,040)	(603,040)	0	0.0%	
CS938	Digital Strategy Staffing	90	124	34	38.3%	
	Total Customer Services Expenditure	(16,163)	(65,426)	(49,263)	-304.8%	
				£	£	
	Total Expenditure Variation					(49,263) (a)
	Major Cost Changes					
CS200	Apprentice now a permanent position			8,000		
CS902	Business reply postage - expenditure higher than budget.			4,500		
CS932	Computer hardware - Screens			9,500		
						22,000
	Major Cost Savings					
CS500	Overtime budget not required			(5,000)		
CS910, CS930 & CS932.	Staff vacancies			(65,000)		
						(70,000)
	Major Changes in Income Levels					
	Total Expenditure Variation					(48,000) (a)
	EARMARKED RESERVES					
	Utilised 2018/19					
	Proposed contribution c/fwd to 2019/20					
	Net movement in earmarked reserves					0
	Total Expenditure variation after Earmarked Reserves					(48,000)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

Environmental Services

		2018/19 Budget	2018/19 Actual	Variance	Variance	
Code	Environmental Services	£	£	£	%	
1000	Employees	774,210	863,142	88,932	11.5%	
2000	Premises	137,370	133,091	(4,279)	-3.1%	
3000	Transport	35,220	35,499	279	0.8%	
4000	Supplies and Services	123,990	353,107	229,117	184.8%	
	Total Direct Expenditure	1,070,790	1,384,840	314,050	29.3%	
7000	External Income	(396,530)	(615,236)	(218,706)	-55.2%	
	Net Direct Expenditure	674,260	769,604	95,344	14.1%	(a)
5000	Support Services	557,110	616,030	58,920	10.6%	
6500	Depreciation	91,330	91,330	0	0.0%	
	Total Indirect Expenditure	648,440	707,360	58,920	9.1%	
	Total Environmental Services Expenditure	1,322,700	1,476,964	154,264	11.7%	
	Environmental Services - Service units					
ES100	Cemeteries	100,680	135,881	35,201	35.0%	
ES110	Bereavement Services	35,330	30,750	(4,580)	-13.0%	
ES112	Bereavement Services Rech	(35,330)	(35,330)	0	0.0%	
ES200	CCTV Initiatives	22,520	19,401	(3,119)	-13.9%	
ES250	Community Safety	75,920	75,409	(511)	-0.7%	
ES251	Community Safety recharge	0	0	0	0.0%	
ES252	Building Safer Community Fund	0	0	0	0.0%	
ES256	Community Safety Partnership	0	(2,821)	(2,821)	0.0%	
ES260	Food Protection	125,570	108,336	(17,234)	-13.7%	
ES270	Water Quality Monitoring	51,960	74,345	22,385	43.1%	
ES349	Private Sector Housing team Rech	0	0	0	0.0%	
ES354	Private Sector Housing	45,840	(13,578)	(59,418)	-129.6%	
ES360	Dog Warden	42,100	43,760	1,660	3.9%	
ES361	Public Health	0	(42)	(42)	0.0%	
ES450	Parks & Open Spaces	372,590	396,592	24,002	6.4%	
ES455	Amory Park	45,700	34,970	(10,730)	-23.5%	
ES460	Play Areas	199,270	250,509	51,239	25.7%	
ES500	Emergency Planning	27,470	27,600	130	0.5%	
ES550	Licensing	68,910	79,645	10,735	15.6%	
ES580	Pool Car Running Costs	150	150	0	0.0%	
ES600	Pest Control	18,090	19,644	1,554	8.6%	
ES650	Contaminated Land	0	(121)	(121)	0.0%	
ES660	Control of Pollution	98,270	120,747	22,477	22.9%	
ES670	Local Air Pollution	10,550	11,575	1,025	9.7%	
ES720	ES Management	0	(171)	(171)	0.0%	
ES730	Environmental Enforcement	209,090	209,578	488	0.2%	
ES731	Environmental Enforcement Rech	(235,010)	(235,010)	0	0.0%	
ES733	Environmental Health	663,890	742,698	78,808	11.9%	
ES734	Environmental Health Rech	(626,880)	(626,880)	0	0.0%	
ES740	Licensing Unit	140,300	143,254	2,954	2.1%	
ES741	Licensing Unit Rech	(140,300)	(140,300)	0	0.0%	
ES760	Health & Safety Officer	0	0	0	0.0%	
PS480	MDDC Footpaths & Railway Walks	6,020	6,371	351	5.8%	
	Total Environmental Services Expenditure	1,322,700	1,476,964	154,264	11.7%	
				£	£	
	Total Expenditure Variation				154,264	(a)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19
Environmental Services

	Major Cost Changes					
ES100	Maintenance overspend due to Wall repairs (see below EMR)			3,663		
ES100	Equipment overspend due to purchase of Grave shoring equip (see below EMR)			4,247		
ES100	Increased recharge from Grounds Maintenance			17,930		
ES354	Overspend on Landlord event (see below EMR)			10,000		
ES450	Overspend on Tree works (see below EMR)			11,600		
ES450	Underspend on planned maintenance budgets due to timings of the works (part off-set by below EMR)			(16,915)		
ES450	Increased recharge from Grounds Maintenance			31,500		
ES455	Underspend on specific maintenance project (see below request for EMR)			(14,650)		
ES460	Increased recharge from Grounds Maintenance			9,000		
ES460	Maintenance overspend on aging play equipment (see below EMR)			21,000		
ES733	Salary overspend due to additional posts & redundancy costs (£8910 utilised EMR)			75,000		152,375
	Major Cost Savings					
						0
	Major Changes in Income Levels					
ES550	Licensing income down against budget, particularly taxi and premises licenses			9,000		
ES100	Income budget not achieved for Cemetery Lodge as Letting Agents went into Administration			9,200		
ES260	Income received for Proceeds of Crime for Food prosecution cases (see below EMR)			(14,550)		
ES270	Water sampling income down due to staff sickness			17,000		
ES354	Income from HMO Licence & CO Regulation fee not achieved due to changes in legislation			25,000		
ES354	HMO Licence income (see below EMR)			(8,024)		
ES354	HMO Civil penalty income received (see below EMR)			(24,165)		
ES354	Rogue Landlord Grant received (see below EMR)			(58,794)		
ES450	Parks Improvement Grant received (see below EMR)			(12,655)		
						(57,988)
	Minor Variations					3,444
	SERVICE MOVEMENT BEFORE STATUTORY ADJUSTMENTS					97,831
ES450	Net S106 receipts & grants (also see EMR below)					8,169
ES460	Net S106 receipts & grants (also see EMR below)					22,146
ES660	Net S106 receipts & grants (also see EMR below)					24,229
	Total Expenditure Variation					152,375 (a)
	EARMARKED RESERVES					
	Utilised 2018/19					
	S106 - Air Quality			(30,315)		
	S106 - Public Open Space			(120,476)		
	ES100 Cem Maint Sinking Fund			(3,663)		
	ES100 Grave Shoring EMR			(4,247)		
	ES354 Landlord Event Costs			(9,000)		
	ES450 Tree works			(11,624)		
	ES460 Play Area maintenance			(21,000)		
	ES733 Empty Homes staffing EMR			(8,910)		
	Proposed contribution c/fwd. to 2019/20					
	S106 - Air Quality			108,765		
	ES260 Proceed of Crime money for Food prosecution cases			14,550		
	ES354 HMO Licence Income			8,024		
	ES354 HMO Civil Penalty Income			22,500		
	ES354 Rogue Landlord Income			51,925		
	ES450 Parks Maint EMR			7,520		
	ES450 Parks Improvement Grant			12,655		
	ES455 Amory Park specific maint project			14,650		
	Net movement in earmarked reserves before statutory adjustments					31,354
	Total Expenditure variation after Earmarked Reserves					183,729

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

Finance and Performance

		2018/19	2018/19	Variance	Variance	
		Budget	Actual			
Code	Finance and Performance	£	£	£	%	
1000	Employees	490,190	504,646	14,456	2.9%	
2000	Premises	0	0	0	0.0%	
3000	Transport	1,530	1,487	(43)	-2.8%	
4000	Supplies and Services	131,400	137,060	5,660	4.3%	
	Total Direct Expenditure	623,120	643,193	20,073	3.2%	
7000	External Income	(7,700)	(5,364)	2,336	30.3%	
	Net Direct Expenditure	615,420	637,828	22,408	3.6%	(a)
5000	Support Services	(610,700)	(610,700)	0	0.0%	
6500	Depreciation	0	0	0	0.0%	
	Total Indirect Expenditure	(610,700)	(610,700)	0	0.0%	
	Total Finance and Performance Expenditure	4,720	27,128	22,408	474.8%	
	Finance and Performance - Service units					
FP100	Accountancy Services	461,440	480,548	19,108	4.1%	
FP199	Accountancy Services Rech	(458,390)	(458,390)	0	0.0%	
FP200	Internal Audit	104,170	102,317	(1,853)	-1.8%	
FP299	Internal Audit Rech	(104,210)	(104,210)	0	0.0%	
FP300	Procurement	99,500	106,542	7,042	7.1%	
FP399	Procurement Rech	(97,830)	(97,830)	0	0.0%	
FP400	Purchase Ledger	65,370	66,183	813	1.2%	
FP499	Purchase Ledger Rech	(65,360)	(65,360)	0	0.0%	
FP500	Sales Ledger	100,840	98,138	(2,702)	-2.7%	
FP599	Sales Ledger Rech	(100,810)	(100,810)	0	0.0%	
	Total Finance and Performance	4,720	27,128	22,408	474.8%	
				£	£	
	Total Expenditure Variation				22,408	(a)
	Major Cost Changes					
FP100	Additional costs for recruitment finders fees and work pressures for remaining staff have resulted in salary overspend			10,000		
FP100	One-off costs for new equipment (screens & laptops)			3,700		
FP300	Agency overspend whilst recruitment process took place for Procurement Manager			5,500		
					19,200	
	Major Cost Savings					
					0	
	Major Changes in Income Levels					
FP300	No longer offering partnership working in Procurement with Torridge DC due to staff changes. Adjusted for 19/20 budget.			3,000		
					3,000	
	Minor Variations				0	
	Total Expenditure Variation				22,200	(a)
	EARMARKED RESERVES					
	Utilised 2018/19					
	Proposed contribution c/fwd to 2019/20					
	Net movement in earmarked reserves				0	
	Total Expenditure variation after Earmarked Reserves				22,200	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19
Grounds Maintenance

Code	Grounds Maintenance	2018/19 Budget £	2018/19 Actual £	Variance £	Variance %	
1000	Employees	509,940	532,365	22,425	4.4%	
2000	Premises	0	3,498	3,498	0.0%	
3000	Transport	77,850	123,897	46,047	59.1%	
4000	Supplies and Services	38,260	27,131	(11,129)	-29.1%	
	Total Direct Expenditure	626,050	686,891	60,841	9.7%	
7000	External Income	(49,180)	(119,024)	(69,844)	-142.0%	
	Net Direct Expenditure	576,870	567,867	(9,003)	-1.6%	(a)
5000	Support Services	(527,700)	(527,700)	0	0.0%	
6500	Depreciation	4,070	4,070	0	0.0%	
	Total Indirect Expenditure	(523,630)	(523,630)	0	0.0%	
	Total Grounds Maintenance Expenditure	53,240	44,237	(9,003)	-16.9%	
	Grounds Maintenance - Service units					
GM960	Grounds Maintenance	695,580	686,577	(9,003)	-1.3%	
GM961	Grounds Maintenance Rech	(642,340)	(642,340)	0	0.0%	
	Total Grounds Maintenance Expenditure	53,240	44,237	(9,003)	-16.9%	
				£	£	
	Total Expenditure Variation				(9,003)	(a)
	Major Cost Changes					
GM960	Purchase of 2 Kubota Mowers (see below EMR)			31,800		
GM960	Salary/Agency overspend due to staff turnover (off-set by credit below)			22,000		
GM960	Overspend on vehicle running costs due to aging fleet			14,000		
GM960	Cost savings have been made across the supplies and services budget			(11,000)		
					56,800	
	Major Cost Savings					
					0	
	Major Changes in Income Levels					
GM960	Correction made at beginning of the year to GM Recharges. Services were charged more for GM for the additional work undertaken which offsets the increase in Agency charge.			(60,000)		
GM960	Increased income from Devon CC toward grass cutting			(6,300)		
					(66,300)	
	Minor Variations				0	
	Total Expenditure Variation				(9,500)	(a)
	EARMARKED RESERVES					
	Utilised 2018/19					
GM960	GM Vehicle sinking fund			(31,800)		
	Proposed contribution c/fwd to 2019/20					
	Net movement in earmarked reserves				(31,800)	
	Total Expenditure variation after Earmarked Reserves				(41,300)	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19
General Fund Housing

		2018/19 Budget	2018/19 Actual	Variance	Variance	
Code	General Fund Housing	£	£	£	%	
1000	Employees	240,980	238,374	(2,606)	-1.1%	
2000	Premises	5,470	3,167	(2,303)	-42.1%	
3000	Transport	15,170	13,572	(1,598)	-10.5%	
4000	Supplies and Services	312,380	325,223	12,843	4.1%	
	Total Direct Expenditure	574,000	580,336	6,336	1.1%	
7000	External Income	(378,600)	(595,189)	(216,589)	-57.2%	
	Net Direct Expenditure	195,400	(14,853)	(210,253)	-107.6%	(a)
5000	Support Services	18,980	18,980	0	0.0%	
6500	Depreciation	620	620	0	0.0%	
	Total Indirect Expenditure	19,600	19,600	0	0.0%	
	Total General Fund Housing Services Expenditure	215,000	4,747	(210,253)	-97.8%	
	General Fund Housing - Service units					
HG320	Housing & Homelessness Advice	308,250	146,406	(161,844)	-52.5%	
HG340	Community Land Trusts	0	13,625	13,625	0.0%	
HG373	Homelessness & Enabling Team	273,610	256,384	(17,226)	-6.3%	
HG379	Homeless & Enabling Team Rech	(273,610)	(273,610)	0	0.0%	
	Total General Fund Housing Services Expenditure	215,000	4,747	(210,253)	-97.8%	
				£	£	
	Total Expenditure Variation				(210,253)	(a)
	Major Cost Changes					
HG320	New instances of Deposit and Rent Scheme (DARS) higher than budgeted			12,800		
HG320	Change in Bad Debt Provision			18,800		
HG340	Expenditure on Community Land Trust (see below)			13,625		
					45,225	
	Major Cost Savings					
HG320	(Net) Temporary accomodation costs less than forecast			(43,000)		
HG373	(Net) saving on staffing due to vacant post and under utilised external funding			(17,200)		
HG350	Community Alarms underspend on new units			(19,100)		
HG350	Community Alarms underspend on salaries			(7,700)		
HG350	Community Alarms slight underspend on overhead costs			(8,800)		
					(95,800)	
	Major Changes in Income Levels					
HG320	DARS - levels/number greater than budgeted			(20,100)		
HG320	Various Homelessness grant funding streams (see below)			(133,123)		
					(153,223)	
	Minor Variations				(6,455)	
	Total Expenditure Variation				(210,253)	(a)
	EARMARKED RESERVES					
	Utilised 2018/19					
	Community Land Trust expenditure			(13,625)		
	Proposed contribution c/fwd to 2019/20					
	Flexible Homelessness Support Grant			93,831		
	Homelessness Prevention Grant			13,000		
	H-CLIC			3,791		
	Homelessness New Burdens			22,501		
	Net movement in earmarked reserves				119,498	
	Total Expenditure variation after Earmarked Reserves				(90,755)	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19
Human Resources

Code	Human Resources	2018/19 Budget £	2018/19 Actual £	Variance £	Variance %
1000	Employees	389,060	368,261	(20,799)	-5.3%
2000	Premises	0	0	0	0.0%
3000	Transport	2,850	3,170	320	11.2%
4000	Supplies and Services	47,720	66,595	18,875	39.6%
	Total Direct Expenditure	439,630	438,026	(1,604)	-0.4%
7000	External Income	0	(525)	(525)	0.0%
	Net Direct Expenditure	439,630	437,501	(2,129)	-0.5%
5000	Support Services	(396,950)	(396,950)	0	0.0%
6500	Depreciation	0	0	0	0.0%
	Total Indirect Expenditure	(396,950)	(396,950)	0	0.0%
	Total Human Resources Expenditure	42,680	40,551	(2,129)	-5.0%
	HR - Service units				
HR100	Human Resources	290,030	334,774	44,744	15.4%
HR199	Human Resources Rech	(286,760)	(286,760)	0	0.0%
HR200	Staff Development Training	38,080	32,332	(5,748)	-15.1%
HR210	CPD Training	0	0	0	0.0%
HR220	Post Entry Training	0	0	0	0.0%
HR230	Health & Safety Training	0	0	0	0.0%
HR300	Payroll	82,770	80,094	(2,676)	-3.2%
HR399	Payroll Rech	(82,220)	(82,220)	0	0.0%
HR400	Learning & Development	74,480	59,328	(15,152)	-20.3%
HR499	Learning & Development Rech	(73,990)	(73,990)	0	0.0%
HR600	Health & Safety Officer	71,190	47,893	(23,297)	-32.7%
HR699	Health & Safety Officer Rech	(70,900)	(70,900)	0	0.0%
	Total Human Resources Expenditure	42,680	40,551	(2,129)	-5.0%
				£	£
	Total Expenditure Variation				(2,129)
					(a)
	Major Cost Changes				
	Salary overspend due to Agency cover for long-term sickness and changes to Posts within HR			24,000	
HR100	Purchase of new JE software was unbudgeted			14,000	
					38,000
	Major Cost Savings				
HR400	Salary savings due to changes in Learning and Development (L&D) posts			(15,000)	
HR600	Salary saving due to flexible retirement			(23,500)	
					(38,500)
	Major Changes in Income Levels				
					0
					(1,629)
	Minor Variations				
	Total Expenditure Variation				(2,129)
					(a)
	EARMARKED RESERVES				
	Utilised 2018/19				
	Proposed contribution c/fwd to 2019/20				
	Net movement in earmarked reserves				0
	Total Expenditure variation after Earmarked Reserves				(2,129)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19
ICT Services

Code	ICT Services	2018/19 Budget £	2018/19 Actual £	Variance £	Variance %	
1000	Employees	515,343	535,215	19,872	3.9%	
2000	Premises	0	0	0	0.0%	
3000	Transport	1,250	670	(580)	-46.4%	
4000	Supplies and Services	350,660	382,861	32,201	9.2%	
	Total Direct Expenditure	867,253	918,746	51,493	5.9%	
7000	External Income	0	(1,507)	(1,507)	0.0%	
	Net Direct Expenditure	867,253	917,239	49,986	5.8%	(a)
5000	Support Services	(919,120)	(919,120)	0	0.0%	
6500	Depreciation	33,980	33,980	0	0.0%	
	Total Indirect Expenditure	(885,140)	(885,140)	0	0.0%	
	Total ICT Services Expenditure	(17,887)	32,099	49,986	279.5%	
	ICT - Service units					
IT100	Gazetteer Management	85,690	81,972	(3,718)	-4.3%	
IT199	Gazetteer Management Rech	(85,710)	(85,710)	0	0.0%	
IT200	Information Management & T Gov	4,810	4,810	0	0.0%	
IT300	Central Telephones	53,480	65,987	12,507	23.4%	
IT399	Central Telephones Rech	(53,500)	(53,500)	0	0.0%	
IT400	ICT Network & Hardware	232,470	242,894	10,424	4.5%	
IT499	ICT Network & Hardware Rech	(232,400)	(232,400)	0	0.0%	
IT500	ICT Software Support & Maint.	669,820	673,848	4,028	0.6%	
IT599	ICT Software Support & Maint. Rech	(669,900)	(669,900)	0	0.0%	
IT600	ICT Staff Unit	401,824	417,054	15,229	3.8%	
IT699	ICT Staff Unit Rech	(600,750)	(600,750)	0	0.0%	
IT700	PSN COMPLIANCE	0	0	0	0.0%	
IT800	Phoenix House Printing	21,540	18,279	(3,261)	-15.1%	
IT899	Phoenix House Printing Rech	(21,540)	(21,540)	0	0.0%	
IT900	Digital Services	176,279	191,055	14,776	8.4%	
IT999	Digital Services Recharge	0	0	0	0.0%	
	Total ICT Services Expenditure	(17,887)	32,099	49,986	279.5%	
				£	£	
	Total Expenditure Variation				49,986	(a)
	Major Cost Changes					
IT300	Lease & maintenance costs due to the delay in replacing the new contact centre			12,500		
IT400	Costs for new data lines. Infrastructure for connectivity between all the Councils sites			26,000		
IT600	Salaries - JE's following restructure			9,000		
IT600	Business Enterprise staff training (see EMR below)			6,200		
IT900	Computer Software & Hardware - budget underspend on the capital programme			11,000		
					64,700	
	Major Cost Savings					
IT400	Underspend on hardware replacement budget			(16,000)		
					(16,000)	
	Major Changes in Income Levels					
	Total Expenditure Variation				48,700	(a)
	EARMARKED RESERVES					
	Utilised 2018/19					
IT600	Business Enterprise staff training (see EMR below)			(6,200)		
	Proposed contribution c/fwd to 2019/20					
	Net movement in earmarked reserves				(6,200)	
	Total Expenditure variation after Earmarked Reserves				42,500	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19
Legal and Democratic Services

Code	Legal and Democratic Services	2018/19 Budget £	2018/19 Actual £	Variance £	Variance %
1000	Employees	507,600	505,881	(1,720)	-0.3%
2000	Premises	0	150	150	0.0%
3000	Transport	17,700	14,395	(3,305)	-18.7%
4000	Supplies and Services	439,880	426,160	(13,720)	-3.1%
	Total Direct Expenditure	965,180	946,586	(18,594)	-1.9%
7000	External Income	(81,900)	(82,098)	(198)	-0.2%
	Net Direct Expenditure	883,280	864,487	(18,793)	-1.9% (a)
5000	Support Services	54,670	54,733	63	0.1%
	Total Indirect Expenditure	54,670	54,733	63	(0)
	Total Legal and Democratic Services	937,950	919,220	(18,730)	-1.9%
	Legal & Democratic Services - Service units				
LD100	Electoral Registration	226,690	210,163	(16,527)	-7.3%
LD199	Electoral Registration Rech	(670)	(670)	0	0.0%
LD200	Election costs	0	7,284	7,284	N/A
LD300	Democratic Rep & Management	705,540	703,763	(1,777)	-0.3%
LD400	Committee Services	159,120	154,103	(5,017)	-3.2%
LD499	Committee Services Rech	(158,350)	(158,350)	0	0.0%
LD600	Legal Services	335,710	333,017	(2,693)	-0.8%
LD699	Legal Services Rech	(330,090)	(330,090)	0	0.0%
	Total Legal and Democratic Services	937,950	919,220	(18,730)	
				£	£
	Total Expenditure Variation				(18,730) (a)
	Major Cost Changes				
LD200	Spend on by-elections and other minor spends			7,300	
LD300	Expenditure on Member Ipads (see below)			11,725	
LD600	Legal Services: agency, consultancy and other unanticipated salary costs			11,000	30,025
	Major Cost Savings				
LD100	Salary savings against budget			(9,700)	
LD100	Software spend slightly below forecast			(6,600)	
LD600	Software budget unspent in year			(15,000)	
LD600	Underspend on Publications budget			(11,700)	(43,000)
	Major Changes in Income Levels				
LD600	Reduction in income from S106 work and other fees			14,100	
					0
	Minor Variations				
LD400	Various minor savings on Member Services budget				(5,000)
LD400	Other minor variances				(755)
	Total Expenditure Variation				(18,730) (a)
	EARMARKED RESERVES				
	Utilised 2018/19				
	Members Ipad reserve			(11,725)	
	Proposed contribution c/fwd to 2019/20				
	Contribution to future election funding			16,000	
	Net movement in earmarked reserves (other than budgeted)				4,275
	Total Expenditure variation after Earmarked Reserves				(14,455)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19
Planning and Regeneration

		2018/19	2018/19	Variance	Variance
		Budget	Actual		
Code	Planning and Regeneration	£	£	£	%
1000	Employees	1,843,350	1,689,733	(153,617)	-8.3%
2000	Premises	0	1,405	1,405	0.0%
3000	Transport	49,080	43,502	(5,578)	
4000	Supplies and Services	691,120	605,505	(85,615)	-12.4%
	S106 Expenditure		217,965	217,965	
	Total Direct Expenditure	2,583,550	2,558,111	(25,439)	-1.0%
7000	External Income	(1,456,450)	(1,110,199)	346,251	23.8%
	S106 contributions		(673,003)	(673,003)	
	Grant funding		(353,890)	(353,890)	
	Net Direct Expenditure	1,127,100	421,018	(706,082)	-62.6% (a)
5000	Support Services	505,540	505,540	0	
6500	Depreciation	0	0	0	
	Total Indirect Expenditure	505,540	505,540	0	
	Total Planning and Regeneration Expenditure	1,632,640	926,558	(706,082)	
	Planning and Regeneration - Service units				
PR100	Building Regulations	34,210	32,915	(1,295)	
PR110	Enforcement	145,040	137,130	(7,910)	
PR200	Development Control	227,890	22,218	(205,672)	
PR210	Local Land Charges	(10,370)	(58,383)	(48,013)	
PR220	Tiverton EUE	56,470	75,051	18,581	
PR225	Garden Village Project	58,850	(137,311)	(196,161)	
PR300	Environmental Enhancement	2,430	2,430	0	
PR400	Business Development	476,140	419,639	(56,501)	
PR411	Business Development Recharge	(22,860)	(22,860)	0	
PR420	Tiverton Town Centre Regen Project	0	1,405	1,405	
PR500	Historic Buildings	10,350	10,350	0	
PR600	Forward Planning Unit	309,130	294,051	(15,079)	
PR699	Forward Planning Unit Rech	(309,130)	(309,130)	0	
PR800	Planning Policy	78,310	76,480	(1,830)	
PR810	Statutory Development Plan	571,440	378,795	(192,645)	
PR820	Assets of community value	180	171	(9)	
PR900	Dangerous Buildings And Trees	4,560	3,608	(952)	
	Total Planning and Regeneration Expenditure	1,632,640	926,558	(706,082)	
				£	£
	Total Expenditure Variation				(706,082) (a)
	Major Cost Changes				
PR210	Released Provision that was no longer required			(27,900)	
PR220	EUE ongoing expenditure, fully funded by EMR			18,581	
PR225	Garden Village Project ongoing expenditure, fully funded by EMR			104,323	
PR400	High Street Innovation grant scheme (see EMR below)			2,600	
PR810	Custom & Self Build spend agreed by Cabinet Aug 2018 (see EMR below)			17,000	
					114,604
	Major Cost Savings				
PR110	Employee savings through vacant posts during the year			(4,400)	
PR200	Employee & transport cost savings through vacant posts during the year			(51,200)	
PR200	Savings on supplies & services			(7,500)	
PR400	Slippage of various Economic Development & Regeneration projects (see EMR below)			(37,000)	
PR400	Economic Development cost savings through vacant posts during the year			(16,800)	
PR810	Local Plan costs slipped to 2019-20			(180,489)	
					(297,389)
	Major Changes in Income Levels				
PR200	Planning Fees under budget due to number and scale of applications received			310,000	
PR210	New Burdens funding (see below)			(15,200)	
					294,800
	Minor Variations				(24,371)
	SERVICE MOVEMENT BEFORE STATUTORY ADJUSTMENTS				87,644
PR200	Net S106 Receipts & Grants (also see EMR below)				(455,038)
PR225	Garden Village Funding				(300,000)
PR600	Brownfield Register Funding				(3,687)
PR600	Neighbourhood Planning Funding				(5,000)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

Planning and Regeneration

PR810 Custom & Self Build Grant				(30,000)	
Total Expenditure Variation				(706,081)	(a)
EARMARKED RESERVES					
Utilised 2018/19					
High Street Innovation Grant			(2,600)		
Grand Western Canal Grant - New Homes Bonus Released			(45,000)		
Economic Development project spend - New Homes Bonus Released			(100,000)		
S106 - Public Open Space			(60,638)		
EUE Funding of 2018-19 spend			(18,581)		
Garden Village Funding of 2018-19 spend			(104,323)		
Custom & Self Build - spend agreed by Cabinet Aug 2018			(21,000)		
Proposed contribution c/fwd. to 2019/20					
S106 - Public Open Space			542,848		
Garden Village Funding 2018-19 HCA Funding			300,000		
Brownfield Register 2018-19 DCLG Funding			3,687		
Neighbourhood Planning 2018-19 DCLG Funding			5,000		
Custom & Self Build - spend agreed by Cabinet Aug 2018 slipped to 2019-20			4,000		
Custom & Self Build Grant 2018-19 DCLG Funding			30,000		
Statutory Development Plan - Local Plan costs slipped to 2019-20			180,489		
Economic Development & Regeneration projects slipped to 2019-20			37,000		
New Burdens Funding			15,203		
Net movement in earmarked reserves				766,085	
Total Expenditure variation after Earmarked Reserves				60,004	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19
Property Services

		2018/19 Budget £	2018/19 Actual £	Variance £	Variance %	
Code	Property Services					
1000	Employees	559,670	545,663	(14,007)	-2.5%	
2000	Premises	495,160	507,621	12,461	2.5%	
3000	Transport	24,110	33,215	9,105		
4000	Supplies and Services	66,760	(75,035)	(141,795)	-212.4%	
	Total Direct Expenditure	1,145,700	1,011,463	(134,237)	-11.7%	
7000	External Income	(816,290)	(468,403)	347,887	42.6%	
	Net Direct Expenditure	329,410	543,061	213,651	64.9%	(a)
5000	Support Services	(619,800)	(619,460)	340		
6500	Depreciation	273,610	273,610	0		
	Total Indirect Expenditure	(346,190)	(345,850)	340		
	Total Property Services Expenditure	(16,780)	197,211	213,991		
	Property Services - Service units					
PS140	3 RIVERS DEVELOPMENT	0	(555)	(555)		
PS141	3 RIVERS - THREWSTONE CLOSE	0	0	0		
PS142	3 RIVERS - BURLESCOMBE	0	0	0		
PS150	Surplus Sites for Disposal	600	38,867	38,267		
PS350	Public Conveniences	119,550	116,433	(3,117)		
PS400	Flood Defences and Land Drainage	69,910	94,929	25,019		
PS600	Street Naming & Numbering	15,980	16,148	168		
PS700	Contract Services - P-Health	0	12,678	12,678		
PS810	Phoenix House	445,310	443,151	(2,159)		
PS815	Phoenix House Rech	(445,360)	(445,360)	0		
PS820	DCC Library	(1,520)	0	1,520		
PS830	Town Hall	2,140	5,064	2,924		
PS840	Crediton Office Building	34,900	41,512	6,612		
PS850	Old Road Depot	87,150	104,469	17,319		
PS855	Old Road Depot Rech	(87,150)	(87,150)	0		
PS860	Station Yard Depot	0	2,687	2,687		
PS870	Lords Meadow Depot	6,600	6,695	95		
PS880	Bus Station Maintenance	(5,060)	5,435	10,495		
PS890	10 Phoenix Lane	(6,790)	(8,429)	(1,639)		
PS970	Office Building Cleaning	94,220	84,600	(9,620)		
PS971	Office Building Cleaning Rech	(87,830)	(87,830)	0		
PS980	Property Services	610,620	660,006	49,386		
PS981	Property Services Rech	(528,310)	(528,310)	0		
PS990	30/38 Fore Street	(103,030)	(89,704)	13,326		
PS991	Industrial Units	(44,600)	(55,325)	(10,725)		
PS992	Market Walk	(163,910)	(100,207)	63,703		
PS993	Lowman Green Unit	(9,200)	(9,200)	0		
PS994	Moorhayes Community Centre	(2,000)	(2,758)	(758)		
PS995	COGGANS WELL	(19,000)	(20,635)	(1,635)		
PT100	People's Park Trust	0	0	0		
	Total Property Services	(16,780)	197,211	213,991		
				£	£	
	Total Expenditure Variation				213,991	(a)
	Major Cost Changes					
PS150	Asset Management overspend on various projects to make good. This has resulted in Capital receipts when the assets have been sold.			38,000		
PS400	Flood Defences and Land drainage works overspend (see below EMR) - dredging; external contractors etc used in various areas.			25,000		
PS700	Contract Services for Legionella Asbestos & Fire risk assessment now carried out in-house.			12,500		
PS810	P-House overspend on utility costs			8,000		
PS810	P-House maintenance and external contractors overspend due to a number of office alterations and general repairs			30,000		

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19
Property Services

PS850	Security overspend following numerous break-ins at the depot (off-set by EMR)		30,630		
PS880	Write-off of a bad debt for Bus Station departures income		12,300		
PS970	External Contractors overspend (off-set with Salary underspend below)		14,000		
PS980	Vehicle running costs higher than budgeted		8,000		
PS992	Maintenance overspend on the landscaping of Market Walk (see below EMR)		38,000		
PS992	Overspend on Services charges due to capped service charges at units in Market Walk		14,000		
PS992	Shop unit refurbishments have resulted in an overspend on external contractors		8,000		
				238,430	
	Major Cost Savings				
PS850	Underspend on specific maintenance project (see below EMR)		(10,000)		
PS991	Underspend on specific maintenance project (see below EMR)		(10,000)		
PS810	Specific spend on carpet tiles & Exe Room furniture has not been spent during 2018-19 resulting in an underspend (see EMR)		(40,000)		
				(60,000)	
	Major Changes in Income Levels				
PS980	Income down on Wells Close as tenants have been relocated.		11,100		
PS990	Income budget not achieved due to flats above 36 & 38 Fore Street not being refurbished to let out		15,000		
				26,100	
	Minor Variations			7,460	
	Total Expenditure Variation			211,990	(a)
	EARMARKED RESERVES				
	Utilised 2018/19				
PS400	Flood Defence works		(25,000)		
PS850	Security		(30,630)		
PS992	Market Walk Landscaping		(38,000)		
	Proposed contribution c/fwd to 2019/20				
PS850	Old Road Structural Survey EMR		10,000		
PS991	Industrial Unit Specific Maint EMR		10,000		
PS810	Phoenix House specific maint (carpet tiles & Exe Room furniture)		40,000		
	Net movement in earmarked reserves			(33,630)	
	Total Expenditure variation after Earmarked Reserves			178,360	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

Revenues and Benefits

Code	Revenues and Benefits	2018/19 Budget £	2018/19 Actual £	Variance £	Variance %	
1000	Employees	725,700	688,971	(36,729)	-5.1%	
2000	Premises	0	9	9		
3000	Transport	3,200	3,409	209		
4000	Supplies and Services	182,090	237,840	55,750	30.6%	
	Housing Benefit Payments	18,400,250	16,013,251	(2,386,999)	-13.0%	
	Total Direct Expenditure	19,311,240	16,943,480	(2,367,760)	-12.3%	
	Income from Housing Benefit Subsidy	(18,445,250)	(16,240,597)	2,204,653	-12.0%	
	All other Income	(503,090)	(549,027)	(45,937)	9.1%	
7000	External Income	(18,948,340)	(16,789,625)	2,158,715	11.4%	
	Net Direct Expenditure	362,900	153,855	(209,045)	-57.6%	(a)
5000	Support Services	448,800	448,800	0		
6500	Depreciation	0	0	0		
	Total Indirect Expenditure	448,800	448,800	0		
	Total Revenues and Benefits Expenditure	811,700	602,655	(209,045)		
	Revenues and Benefits - Service units					
RB100	Collection Of Council Tax	568,820	615,107	46,287		
RB199	Collection Of Council Tax Recharge	(167,130)	(167,130)	0		
RB200	Collection Of Business Rates	73,870	68,449	(5,421)		
RB300	Housing Benefit Admin	392,600	330,635	(61,965)		
RB340	Local welfare assistance scheme	15,000	15,084	84		
RB350	Universal Credit Partnership	0	(6,358)	(6,358)		
RB399	Housing Benefit Admin Recharge	(27,870)	(27,870)	0		
RB400	Housing Rent Allowances	(45,000)	(227,346)	(182,346)		
RB410	Council Tax Benefit	0	(7,787)	(7,787)		
RB600	Revenues Recovery Team	129,190	137,651	8,461		
RB699	Revenues Recovery Team Recharge	(127,780)	(127,780)	0		
	Total Revenues and Benefits Expenditure	811,700	602,655	(209,045)		
				£	£	
	Total Expenditure Variation				(209,045)	(a)
	Major Cost Changes					
	Additional HB Software costs covered by additional grants from DWP detailed below			16,740		
	Additional HB Hardware & Software costs transferred from Capital (under * Diminimis) - Costs covered by NHB released below			13,930		
	Additional Revenues Hardware & Software costs transferred from Capital * (under Diminimis) - Costs covered by NHB released below			13,930		
					44,600	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19
Leisure Services

Code	Leisure Services	2018/19 Budget £	2018/19 Actual £	Variance £	Variance %	
1000	Employees	1,937,440	1,894,477	(42,963)	-2.2%	
2000	Premises	899,630	995,833	96,203	10.7%	
3000	Transport	8,530	4,944	(3,586)		
4000	Supplies and Services	283,830	279,186	(4,644)	-1.6%	
	Total Direct Expenditure	3,129,430	3,174,440	45,010	1.4%	
7000	External Income	(2,783,610)	(2,725,732)	57,878	2.1%	
	Net Direct Expenditure	345,820	448,707	102,887	29.8%	(a)
5000	Support Services	362,050	363,000	950		
6500	Depreciation	542,200	525,160	(17,040)		
	Total Indirect Expenditure	904,250	888,160	(16,090)		
	Total Leisure Services Expenditure	1,250,070	1,336,867	86,797		
	Leisure Services - Service units					
RS100	Leisure Facilities Maintenance & Equipment	323,720	284,961	(38,759)		
RS110	Leisure Management & Administration	65,130	66,418	1,288		
RS140	Exe Valley Leisure Centre	267,397	399,710	132,313		
RS145	Market Walk Gym	550	0	(550)		
RS150	Lords Meadow Leisure Centre	361,894	335,207	(26,687)		
RS160	Culm Valley Sports Centre	231,379	250,571	19,192		
	Total Leisure Services Expenditure	1,250,070	1,336,867	86,797		
				£	£	
	Total Expenditure Variation				86,797	(a)
	Major Cost Changes					
RS140	Additional external contractors eg mystery shopper			8,000		
RS150	Water leak - as referred to in in-year monitoring.			50,500		
RS150	Old gas invoices - Laser & British Gas			32,000		
RS140	New heat retention pool covers - funded from EMR.			21,640		
RS150	Lords Meadow Gym Capital Project - funded from EMR.			21,803		
All sites	Closure of learner pool - refunding swimming			15,500		
All sites	Casual Swim - underperforming due to good weather & open water swimming more popular			15,000		
All sites	Commercial courses - not running to capacity following national trends. Reduced school lettings.			14,000		
All sites	Series Of Lets Artif Pitch Use - cancellations, changes to casual bookings and reduction to group participation.			31,000		
All sites	Junior Leisure Centre Courses - underperforming			7,000		
All sites	Under recovery on vending machines (2 weeks) & speedo contract lack of stock.			5,000		
					221,443	
	Major Cost Savings					
RS100	Specific Revenue Projects - underspent as not have time to fulfill all projects			(41,000)		
All sites	Staffing Vacancies			(50,000)		
All sites	Income over budget for swimming lessons			(19,000)		
All sites	Fitness - increased membership due to new gym refurb			(14,000)		
RS140& RS150:	Business Rates Savings			(16,250)		
RS140	Exe Valley Gas charges			(6,000)		
					(146,250)	
	Major Changes in Income Levels					
					0	
	Minor Variations				0	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

Leisure Services

Total Expenditure Variation				75,193	(a)
EARMARKED RESERVES					
Utilised 2018/19					
New Homes Bonus utilised for revenue expenditure - the Lords Meadow Gym Capital Proje			(21,803)		
New Homes Bonus utilised for revenue expenditure - new heat retention pool covers			(21,640)		
Proposed contribution c/fwd to 2019/20					
Planned maintenance works not completed in time - roll to 19/20			21,600		
Net movement in earmarked reserves				(21,843)	
Total Expenditure variation after Earmarked Reserves				53,350	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19
Waste Services

Code	Waste Services	2018/19 Budget £	2018/19 Actual £	Variance £	Variance %	
1000	Employees	2,415,980	2,435,250	19,270	0.8%	
2000	Premises	234,020	247,693	13,673	5.8%	
3000	Transport	757,980	855,657	97,677		
4000	Supplies and Services	723,560	729,387	5,827	0.8%	
	Total Direct Expenditure	4,131,540	4,267,988	136,448	3.3%	
7000	External Income	(2,405,960)	(2,499,586)	(93,626)	-3.9%	
	Net Direct Expenditure	1,725,580	1,768,402	42,822	2.5%	(a)
5000	Support Services	387,480	387,480	0		
6500	Depreciation	271,970	271,970	0		
	Total Indirect Expenditure	659,450	659,450	0		
	Total Waste Services Expenditure	2,385,030	2,427,852	42,822		
	Waste Services - Cost Centres					
FM100	Fleet Management	20,000	21,154	1,154		
WS650	Street Cleansing	534,370	541,903	7,533		
WS700	Refuse Collection	842,690	754,039	(88,651)		
WS710	Trade Waste Collection	(69,500)	(93,537)	(24,037)		
WS725	Kerbside Recycling	1,029,880	1,184,506	154,626		
WS740	16 Shop-Recycling	0	0	0		
WS750	Waste Management Staff Unit	345,930	336,536	(9,394)		
WS760	Waste Management Staff Unit Rech	(342,010)	(342,010)	0		
WS770	Unit 3 Carlu Close	210,080	211,670	1,590		
WS780	UNIT 3 CARLU CLOSE RECHARGE	(186,410)	(186,410)	0		
	Total Waste Services Expenditure	2,385,030	2,427,852	42,822		
				£	£	
	Total Expenditure Variation				42,822	(a)
	Major Cost Changes					
All	Vehicle hire costs (see EMR below)			66,200		
All	Vehicle fuel and repairs and maintenance			25,000		
WS725	Bottle Bank refurbishments (see EMR below)			10,000		
WS725	Refurbishment of recycling vehicles (see EMR below)			8,400		
WS725	Recycling Containers - S106 Recycling net transfers (See EMR below)			22,593		
All	Overtime costs higher than predicted			15,000		
	Major Cost Savings					147,193
WS700	Equipment - food waste containers (see EMR below)			(8,000)		
WS700	No longer using contractors to collect electrical waste			(5,000)		
						(13,000)
	Major Changes in Income Levels					
WS700	Devon County Council shared saving scheme better than estimated			(50,000)		
WS700	Garden Waste Permits are up against last year but slightly down against current budget			10,000		
WS700	Bulky waste income and sale of wheelie bins up against budget			(10,000)		

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

Waste Services

WS710	Trade Waste - additional income generated from new customers	(50,000)		
WS725	Recycling material - overall tonnages are up, however some prices are down, particularly cardboard	10,000		
				(90,000)
	Minor Variations			(1,371)
Total Expenditure Variation				42,822 (a)
	EARMARKED RESERVES			
	Utilised 2018/19			
	S106 - Waste & Recycling funds	(22,593)		
	Vehicle Hire - Street Cleansing	(35,840)		
	Vehicle Hire - Refuse	(4,700)		
	Bottle Bank Refurbishment	(10,000)		
	Refurbishment of Recycling Vehicles	(8,400)		
	Proposed contribution c/fwd to 2019/20			
	S106 - Waste & Recycling funds	827		
	Options Appraisal	40,000		
	Replacement Containers	8,000		
	Net movement in earmarked reserves			(32,706)
Total Expenditure variation after Earmarked Reserves				10,116

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HOUSING REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

Housing Revenue Account

Code	Housing Revenue Account	2018/19 Budget £	2018/19 Actual £	Variance £	Variance %	
1000	Employees	2,490,330	2,485,566	(4,764)	-0.2%	
2000	Premises	187,970	146,389	(41,581)	-22.1%	
3000	Transport	229,650	228,004	(1,646)		
4000	Supplies and Services	7,805,330	7,802,115	(3,215)	0.0%	
	Total Direct Expenditure	10,713,280	10,662,075	(51,205)	-0.5%	
7000	External Income	(13,151,700)	(13,683,532)	(531,832)	-4.0%	
	Net Direct Expenditure	(2,438,420)	(3,021,457)	(583,037)	23.9%	
5000	Internal Recharges	1,447,160	1,447,160	0	0.0%	
6500	Capital Charges	991,260	960,845	(30,415)	-3.1%	
	Total Indirect Expenditure	2,438,420	2,408,005	(30,415)	1.2%	
	Total HRA Expenditure	0	(613,452)	(613,452)	N/A	(a)
	Income					
SHO01	Dwelling Rents Income	(12,118,490)	(12,181,633)	(63,143)	0.5%	
SHO04	Non Dwelling Rents Income	(584,130)	(565,736)	18,394	-3.1%	
SHO07	Leaseholders' Service Charges	(21,640)	(26,633)	(4,993)	23.1%	
SHO08	Contributions Towards Expenditure	(41,470)	(116,226)	(74,756)	180.3%	
SHO09	Alarm Income - Non Tenants	0	0	0	0.0%	
SHO10	H.R.A. Investment Income	(59,000)	(99,169)	(40,169)	68.1%	
SHO11	Miscellaneous Income	(19,350)	(6,249)	13,101	-67.7%	
SHO11	Capital Grants & Contributions relating to Palmerston Park and Burlescombe	0	(183,334)	(183,334)		
	Services					
SHO13A	Repairs & Maintenance	3,539,250	3,460,881	(78,369)	-2.2%	
SHO17A	Housing & Tenancy Services	2,309,320	2,080,366	(228,954)	-9.9%	
SHO22	Alarms expenditure	0	0	0	0.0%	
	Accounting entries 'below the line'					
SHO27	Depreciation	2,000,000	2,000,000	0	0.0%	
SHO29	Bad Debt Provision Movement	25,000	28,083	3,083	12.3%	
SHO30	Share Of Corporate And Democratic	329,050	328,815	(235)	-0.1%	
SHO32	H.R.A. Interest Payable	1,165,610	1,165,119	(491)	0.0%	
SHO34	H.R.A. Transfers to earmarked reserves	2,448,470	3,046,802	598,332	24.4%	
SHO34	Utilisation of earmarked reserves	0	(1,950,440)	(1,950,440)		
SHO35	Reversal of depreciation	(2,000,000)	(2,000,000)	0	0.0%	
SHO36	Financing of capital expenditure	1,121,260	960,845	(160,415)	-14.3%	
SHO36	Revenue contribution to capital operations (funded from earmarked reserves)	0	1,950,440	1,950,440		
SHO37	Capital Receipts Reserve Adjustment	(26,000)	(16,900)	9,100	-35.0%	
SHO38	Major Repairs Allowance	2,101,000	2,080,581	(20,419)	-1.0%	
SHO42	Accumulated absences adjustment	0	3,641	3,641		
SHO44	Capital Grants & Contributions relating to Palmerston Park and Burlescombe reversal	0	183,334	183,334		
SHO45	Renewable Energy Transactions	(168,880)	(142,589)	26,291	-15.6%	
	Total HRA Expenditure	0	(0)	(0)		

HOUSING REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

Housing Revenue Account

				£	£	
	Total HRA Expenditure Variation				(613,452)	(a)
	Major Cost Changes					
	Salary savings inclusive of savings on Standby relating to Depot staff			(71,774)		
	Gas Servicing Contract underspend-delay until 19/20			(47,348)		
	Tenancy salary underspend due principally to posts remaining vacant, the Estates salary budget not fully utilised and other minor swings			(123,830)		
	Overheads relating to HRA shops below budget and Utilities on Voids below expectations			(40,371)		
	Tenancy software and stationary budget under-utilised			(45,590)		
	Financing of Capital expenditure below budget			(160,415)		
					(489,328)	
	Major Changes in Income Levels					
	Overall Dwelling rents ahead of expectations by 0.44%			(53,174)		
	Garage rentals slightly below budget			8,840		
	Reduction in Leased Income due to a property being brought back into the HRA			14,000		
	More rechargeable repairs carried out than predicted			(74,756)		
	Investment Income above forecast			(40,169)		
	Renewable Energy transactions			26,291		
					(118,968)	
	Minor Variances totalling				(5,156)	
	Total HRA Expenditure Variation				(613,452)	(a)
	EARMARKED RESERVES (memorandum account)					
	Utilised 2018/19		£	£		
	Affordable Rent Surplus		(72,330)			
	Renewable Energy Fund		(99,477)			
	Housing Maintenance Fund		(1,778,633)			
					(1,950,440)	
	Proposed contribution c/fwd to 2019/20					
	Affordable Rent Surplus		72,330			
	Renewable Energy Fund		142,708			
	HRA loan premium deficit		613,804			
	Housing Maintenance Fund		1,604,507			
					2,433,349	
	Net movement in earmarked reserves (other than that shown as part of main HRA Summary)				482,909	
	Total Expenditure variation after Earmarked Reserves				(613,452)	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

EARMARKED RESERVES AT 31 March 2019

General Fund Reserve	Cost Centres	B/F 31/03/18	(Cont To Emr)	+ Utilisation of EMR	Transfers	C/F 31/03/19
General Fund Reserve	EQ700	(2,689,757)	(240,538)		448,672	(2,481,623)
Miscellaneous General Fund Reserves	Cost Centres	B/F 31/03/18	(Cont To Emr)	+ Utilisation of EMR	Transfers	C/F 31/03/19
Community Dev - Tap Fund Contribution	CD200	(38,051)			38,051	0
Community Development - Seed Grant Funding	CD200	(3,330)			3,330	0
Community Development - PCT money	CD210	(1,267)			1,267	0
Pannier Market - Repairs to Clock Tower	CD300	(7,000)			7,000	0
Cemetery Grave shoring Equip	ES100	(4,800)			4,800	0
Multi-Storey Car Park - Planned works	CP520	(80,000)			80,000	0
Resurfacing of Amenity Car Parks	CP530	(65,000)			65,000	0
Structural Surfacing P&D Car Parks	CP540	(2,600)			2,600	0
CCTV Initiatives -Tiverton TC Project	ES200	(6,970)			6,970	0
Community Safety Partnership	ES256	(14,702)			14,702	0
P Sector Housing	ES354	(15,735)		20,000	(4,265)	0
Public Health Grant	ES361	(7,278)			7,278	0
Parks & Open Spaces Shelter Maint	ES450	(10,000)			10,000	0
Parks & Open Spaces-Trees Inspection/Walls	ES450	(37,050)			37,050	0
Play Areas Works	ES460	(21,000)			21,000	0
Air Quality Monitoring	ES660	(8,695)			8,695	0
Ground Maintenance Service	GM960	(12,663)			12,663	0
Corp Training - 12/13 Underspend part c/fwd	HR200	(8,515)			8,515	0
IT - Gazetteer - Aerial Photography every 3yrs	IT100	(13,890)			13,890	0
ICT - ICT Staff Unit - Staff Training 17-18	IT600	(8,750)			8,750	0
District Elections	LD201	(57,716)	(20,000)		77,716	0
Elected Members training	LD300	(5,000)	(5,000)		10,000	0
Development Control (including RIA)	PR200	(40,000)			40,000	0
Development Control (including RIA)	PR200	(20,850)			20,850	0
Land charges Software Licence	PR210	(5,000)			5,000	0
New Burdens Grant Fund	PR210	(4,060)			4,060	0
LABGI - Local Authority Business Growth Initiative	PR400	(12,366)			12,366	0
Brownfield Shared Plan DCLG monies	PR600	(30,130)			30,130	0
Forward Planning - GESP post 18mths	PR600	(50,000)		35,000	15,000	0
Statutory Development Plan	PR810	(240,000)	(100,000)		340,000	0
Custom Build Grant 2017-2018	PR810	(30,000)		21,000	9,000	0
Flood Projects 2015-16	PS400	(39,400)			39,400	0
Phoenix House replacement Fire Alarm Panel	PS810	(10,000)			10,000	0
Phoenix House meeting room Aircon	PS810	(20,000)			20,000	0
Old Road Depot	PS850	(30,630)			30,630	0
Property Services Vehicle for MS Operative	PS980	(12,000)			12,000	0
FERIS Scheme DWP Grant	RB360	(11,180)			11,180	0
Bottle Bank Refurb	WS725	(10,000)			10,000	0
Recycling Vehicle Refurb	WS725	(10,000)			10,000	0
Waste - response costs	WS	(5,000)			5,000	0
Insurance MMI	CM300	(86,278)			86,278	0
Property Maintenance Reserve (Leisure, PH, Industrial Units)		(197,259)			197,259	0
GF shops - surplus 15/16	PS	(275,000)			275,000	0
Leisure Sinking Fund	RS	0	(75,000)		75,000	0
		(187)			187	0
Total Miscellaneous General Fund Reserves	EQ660	(1,569,352)	(200,000)	76,000	1,693,352	0
Capital Earmarked Reserves	EQ650	(482,391)		67,410		(414,981)
NNDR Reserve	EQ659	(560,281)	(447,277)		(164,814)	(1,172,372)
New Homes Bonus Reserve	EQ653	(2,673,233)	(1,328,028)	1,247,258	0	(2,754,003)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

EARMARKED RESERVES AT 31 March 2019

Other GF Revenue Reserves	Cost Centres	B/F 31/3/18	(Cont To Emr)	+ Utilisation of EMR	Transfers	C/F 31/3/19
Capital EMR PSH Grants	EQ652	(1,105,176)		44,810		(1,060,366)
Economic Development EMR	EQ654	(101,000)				(101,000)
ICT Projects Reserve	EQ655	(56,000)				(56,000)
Cullompton Rail Station	EQ656	(40,000)				(40,000)
Flood Defence Ashleigh Park Bampton	EQ657	(67,000)				(67,000)
Phoenix Lane PC's Conversion	EQ658	(38,000)				(38,000)
High St Innovator Payment	EQ681	(4,534)		2,600		(1,934)
Car Park Machine replacement Sinking Fund	EQ686	-	(3,000)			(3,000)
Community Dev Tap Fund Contr (CD200)	EQ701	-		8,570	(38,051)	(29,481)
Community Dev Seed Grant Fund (CD200)	EQ702	-			(3,330)	(3,330)
Community Dev Pct Money (CD210)	EQ703	-			(1,267)	(1,267)
Pannier Mkt Clock Tower Repair (CD300)	EQ704	-			(7,000)	(7,000)
Cemetery Grave Shoring Equip (ES100)	EQ705	-		4,247	(4,800)	(553)
Multi-Story Planned Works (CP520)	EQ706	-			(80,000)	(80,000)
Resurfacing Amenity Car Parks (CP530)	EQ707	-			(65,000)	(65,000)
Struct Surfacing P&D Car Parks (CP540)	EQ708	-			(2,600)	(2,600)
CCTV Initiatives Tiv TC Proj (ES200)	EQ709	-			(6,970)	(6,970)
Community Safety Partnership (ES256)	EQ710	-			(14,702)	(14,702)
P Sector Housing (ES354)	EQ711	-	(30,524)	3,013	(3,013)	(30,524)
PSH - Rogue Landlord Grant	EQ712	-	(51,925)			(51,925)
Parks & O Spaces Shelter Maint (ES450)	EQ713	-	(34,825)		(10,000)	(44,825)
Parks & O Spaces Tree Inspection (ES450)	EQ714	-		11,624	(37,050)	(25,426)
Play Areas Works (ES460)	EQ715	-		21,000	(21,000)	0
Air Quality Monitoring (ES660)	EQ716	-		5,987	(8,695)	(2,708)
Ground Maintenance Service (GM960)	EQ717	-			(12,663)	(12,663)
Corp Training 12/13 Under C/Fwd (HR200)	EQ718	-			(8,515)	(8,515)
ICT Staff Unit Training 17-18 (IT600)	EQ719	-		6,200	(8,750)	(2,550)
District Elections (LD201)	EQ720	-	(16,000)		(77,716)	(93,716)
Elected Members Training (LD300)	EQ721	-			(10,000)	(10,000)
PR400 Economic Development	EQ722	-	(37,000)			(37,000)
Land Charges Software Licence (PR210)	EQ723	-			(5,000)	(5,000)
New Burdens Grant Fund - LLC	EQ724	-	(15,203)		(4,060)	(19,263)
LABGI Local Auth Bus Grow Init (PR400)	EQ725	-			(12,366)	(12,366)
Brownfield Shared Plan DCLG (PR600)	EQ726	-	(3,687)		(30,130)	(33,817)
Forward Planning GESP Post 18M (PR600)	EQ727	-			(15,000)	(15,000)
Statutory Development Plan (PR810)	EQ728	-	(180,489)		(340,000)	(520,489)
Custom Build Grant 2017-18 (PR810)	EQ729	-	(34,000)		(29,850)	(63,850)
Community Housing Fund	EQ741	(128,235)		13,625		(114,610)
Homelessness Support	EQ742	(91,525)	(133,123)			(224,648)
Replacement Waste Containers	EQ744	-	(8,000)			(8,000)
Waste Options Report	EQ745	-	(40,000)			(40,000)
Food Protection	EQ746	-	(14,550)			(14,550)
Capacity Funding- EUE	EQ820	(270,537)		70,611		(199,926)
Neighbourhood Planning Funding	EQ821	(20,000)	(5,000)			(25,000)
Culm Garden Village Project	EQ824	(527,652)	(300,000)	156,153		(671,499)
Cullompton Relief Road	EQ825	-			0	0
Flood Projects 2015-16 (PS400)	EQ826	-		25,000	(39,400)	(14,400)
Phoenix Hse Replace Fire Panel (PS810)	EQ827	-	(40,000)		(10,000)	(50,000)
Phoenix Hse Meeting Rm Aircon (PS810)	EQ828	-			(20,000)	(20,000)
Old Road Depot (PS850)	EQ829	-	(10,000)	30,630	(30,630)	(10,000)
Property Serv MS Op Vehicle (PS980)	EQ830	-			(12,000)	(12,000)
FERIS Scheme DWP Grant (RB360)	EQ831	-		11,118	(11,118)	0
Bottle Bank Refurb (WS725)	EQ832	-		10,000	(10,000)	0
Recycling Vehicle Refurb (WS725)	EQ833	-		8,400	(10,000)	(1,600)
Waste Response Costs (WS)	EQ834	-			(5,000)	(5,000)
Insurance MMI (CM300)	EQ835	-			(86,278)	(86,278)
Members iPad (LD300)	EQ836	-		11,725	(20,000)	(8,275)
Property Maint Reserve	EQ837	-	(31,600)		(565,351)	(596,951)
GF Shops - Surplus 2015/16 (PS)	EQ838	-		38,000	(275,000)	(237,000)
Equipment Sinking Fund	EQ684 & EQ750-755	(132,840)	(191,700)			(324,540)
Maintenance Sinking Fund	EQ685 & EQ763-768	(136,130)	(82,700)	3,663		(215,167)
Plant Sinking Fund	EQ760-761	(169,640)	(34,360)	6,400		(197,600)
Vehicles Sinking Fund	EQ730-740	(1,551,341)	(555,010)	183,140		(1,923,211)
Total Other GF Revenue Reserves		(4,439,610)	(1,852,696)	676,516	(1,952,305)	(7,568,095)

Section 106	Various	(744,384)	(675,165)	247,919	(1,075,796)	(2,247,425)
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Developers Contributions - Open Space Maintenance	Cost Centres	B/F 31/3/18	(Cont To Emr)	+ Utilisation of EMR	Transfers	C/F 31/3/19
Dev Cont Linear Park	EQ638	(51,063)		4,255		(46,808)
W52 Popham Close Comm Fund	EQ640	(18,045)		2,005		(16,040)
W67 Moorhayes Com Dev Fund	EQ641	(16,704)		1,671		(15,033)
W69 Fayrecroft Willand Ex West	EQ642	(42,727)		4,747		(37,980)
W70 Developers Contribution	EQ643	(53,245)		6,837		(46,408)
Dev Cont Winswood Crediton	EQ644	(38,014)		3,456		(34,558)
Total Developers Maintenance Reserves		(219,798)	0	22,971	0	(196,827)

Total Developers Contributions / s106 Funds		(964,182)	(675,165)	270,890	(1,075,796)	(2,444,252)
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GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

EARMARKED RESERVES AT 31 March 2019

	B/F 31/3/18	(Cont To Emr)	+ Utilisation of EMR	Transfers	C/F 31/3/19
RESERVES	(13,378,805)	(4,743,704)	2,338,074	(1,050,890)	(16,835,326)

Net movement into General Fund Earmarked Reserves =
(TREM)

	(2,405,630)				
£	<u>2,405,630</u>		0		

HRA Earmarked Reserves	Cost Centres	B/F 31/03/18	(Cont To Emr)	+ Utilisation of EMR	Transfers	C/F 31/03/19
HRA Sewage Treatment Plant works	EQ691	(30,000)				(30,000)
Renewable Energy Fund E.M.R.	EQ692	(525,435)	(142,709)	99,477		(568,666)
HRA Affordable Rent surplus	EQ693	0	(72,330)	72,330		0
Housing Maintenance E.M.R.	EQ694	(13,133,612)	(1,604,507)	1,778,633		(12,959,485)
HRA Premium Deficit for PWLB loan	EQ696	(1,537,603)	(613,804)			(2,151,407)
Total HRA EARMARKED RESERVES		(15,226,649)	(2,433,350)	1,950,440	0	(15,709,558)

Net movement into HRA Earmarked Reserves =
(HOTREM)

	(482,909)				
	<u>482,909</u>		0		

RESERVES	(28,605,454)	(7,177,053)	4,288,514	(1,050,890)	(32,544,884)
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Code	Scheme	Approved Capital Programme 2018/19 £000's	Total Slippage B/fwd & Adj to Approved Capital Programme 18/19 £000's	Adjusted Capital Programme 2018/19 £000's	Total Actual Spend to 31/03/19 £000's	Variance to budget £000's	Slippage to be carried forward to 2019/20 £000's	To Earmarked Reserve £000's
General Fund Projects								
Lords Meadow Leisure centre								
CA633	Lords Meadow - Replace main pool filters	80,000	0	80,000	0.00	-80,000.00	80,000	
CA634	Lords Meadow - Tennis Courts surface and lining	25,000	0	25,000	0.00	-25,000.00	0	25,000
CA638	LMLC - Gym Equipment				166,698.34	166,698.34	0	
Exe Valley Leisure Centre								
CA635	EVLC pool tiling and balance tank repairs	25,000	0	25,000	0.00	-25,000.00	0	
CA636	EVLC - Pool Cover	25,000	0	25,000	0.00	-25,000.00	0	
CA627	EVLC - Pressure set replacement Hot/Cold		20,000	20,000	24,051.00	4,051.00	0	
CA626	EVLC - Fitness extension				3,032.19	3,032.19		
Phoenix House								
CA469	Phoenix House - Electric water heater replacement	25,000	0	25,000	0.00	-25,000.00	0	25,000
CA470	Phoenix House- Toilet refurbishment flooring and units	30,000	0	30,000	0.00	-30,000.00	0	30,000
MDDC Depot Sites								
CA471	Old Road Depot - Actions following condition report	50,000	0	50,000	0.00	-50,000.00		50,000
Play Areas								
CA472	Open Space Infrastructure (incl Play Areas)	50,000	0	50,000	0.00	-50,000.00	50,000	
CA632	Play area refurbishment District wide - Amory Park Tiverton		50,000	50,000	0.00	-50,000.00	50,000	
CA628	Play area refurbishment - West Exe Recreation Ground Tiverton		50,000	50,000	0.00	-50,000.00	50,000	
Other Projects								
CA473	Land drainage flood defence schemes - St Marys Hemyock	25,000	0	25,000	0.00	-25,000.00	25,000	
CA420	Land drainage flood defence schemes - Ashleigh Park Bampton	87,000	0	87,000	0.00	-87,000.00	87,000	
CA574	Fore Street Flats refurbishment	60,000	0	60,000	13,380.15	-46,619.85	47,000	
CA709	MSCP improvements (refer to Matrix condition report)		139,000	139,000	3,410.00	-135,590.00	136,000	
CA510	Energy Assessment works - new legislation - Indust Units/Shops/Mkt Walk		35,000	35,000	0.00	-35,000.00	0	
CA460	Crediton Office - Structural improvement work		20,000	20,000	0.00	-20,000.00	0	
CA455	St Lawrence Green Project		30,000	30,000	0.00	-30,000.00	0	
CA461	A361 Junction to facilitate EUE - Loan				776,145.00	776,145.00	0	
General Fund Development Schemes								
CA575	District Wide Redevelopment project - Asset acquisition	4,000,000	0	4,000,000	47,480.44	-3,952,519.56	3,953,000	
CA462	* Rear of Town Hall Development site - Loan * Note £300k spent in 17/18 -therefore slippage reduced accordingly		5,114,000	5,114,000	1,134,742.92	-3,979,257.08	3,679,000	
Economic Development Schemes								
Other Projects								
	Other 3 Rivers loans				728,122.71	728,122.71	0	
CA576	Tiverton Town Centre improvements	40,000	0	40,000	0.00	-40,000.00	40,000	
CA577	Mills Electricity Project	100,000	0	100,000	0.00	-100,000.00	0	
CA578	Broadband Project	60,000	0	60,000	0.00	-60,000.00	0	
ICT Projects								
CA421	Desktop states replacement/refresh	50,000	0	50,000	44,082.36	-5,917.64	6,000	
CA456	CRM replacement	75,000	100,000	175,000	0.00	-175,000.00	175,000	
CA474	Data centre hardware refresh servers/storage	120,000	0	120,000	0.00	-120,000.00	120,000	
CA475	Replacement Grounds Maintenance system	100,000	0	100,000	0.00	-100,000.00	0	
CA433	Unified Communications/telephony		107,000	107,000	0.00	-107,000.00	107,000	
CA456	Digital Transformation - replacement of CRM		0	0	0.00	0.00	0	
CA463	Secure Wifi replacement		50,000	50,000	0.00	-50,000.00	0	
CA464	Parking System Replacement (enforcement)		40,000	40,000	0.00	-40,000.00	40,000	
CA465	Replacement Queue System		30,000	30,000	0.00	-30,000.00	30,000	
CA466	Core System Refreshes - Revs / Bens		20,000	20,000	0.00	-20,000.00	0	
CA467	Replacement Estates / Property systems		50,000	50,000	0.00	-50,000.00	0	
CA423	Continued replacement of WAN/LAN		60,000	60,000	0.00	-60,000.00	60,000	
CA425	Server farm expansion/upgrades		84,000	84,000	0.00	-84,000.00	84,000	
CA437	Digital Transformation		61,000	61,000	0.00	-61,000.00	33,000	
CA444	SQL/Oracles refreshes		17,000	17,000	0.00	-17,000.00	0	
Replacement Vehicles								
CA717	Van Tipper (Grounds Maintenance)	52,000	0	52,000	0.00	-52,000.00	25,000	
CA714	Medium Sweeper (Street Cleansing)		70,000	70,000	75,000.00	5,000.00	0	
CA715	Van Tipper (Grounds Maintenance)		26,000	26,000	0.00	-26,000.00	25,000	
CA716	Ransomes mower (Grounds Maintenance)		35,000	35,000	61,200.00	26,200.00	0	
CA712	Iveco Tipper (or equivalent) 3.5T Tipper		24,000	24,000	0.00	-24,000.00	28,000	
CA822	7.5T Tipper		100,000	100,000	0.00	-100,000.00	45,000	
CA825	3.5T Tipper		25,000	25,000	0.00	-25,000.00	28,000	
CA827	3.5T Tipper		25,000	25,000	0.00	-25,000.00	28,000	
CA828	Leibherr Telehandler		0	0	25,000.00	25,000.00		
		5,079,000	6,382,000	11,461,000	3,102,345.11	-8,358,654.89	9,031,000	130,000
Private Sector Housing Grants								
CG217	Empty homes and enforcement	106,000	0	106,000	0.00	-106,000.00	0	106,000
CG201	Disabled Facilities Grants-P/Sector	552,000	0	552,000	348,586.39	-203,413.61	0	203,000
		658,000	0	658,000	348,586.39	-309,413.61	0	309,000
Affordable Housing Projects								
CA200	Grants to Housing Associations to provide units (funded by commuted sums)	116,000	0	116,000	136,483.27	20,483.27	0	0
		116,000	0	116,000	136,483.27	20,483.27	0	0
Total General Fund Projects		5,853,000	6,382,000	12,235,000	3,587,414.77	-8,647,585.23	9,031,000	439,000

Code	Scheme	Approved Capital Programme 2018/19 £000's	Total Slippage B/fwd & Adj to Approved Capital Programme 18/19 £000's	Adjusted Capital Programme 2018/19 £000's	Total Actual Spend to 31/03/19 £000's	Variance to budget £000's	Slippage to be carried forward to 2019/20 £000's	To Earmarked Reserve £000's
HRA Projects - Existing Housing Stock								
CA100	Major repairs to Housing Stock	2,101,000		2,101,000	2,080,581.09	-20,418.91	0	20,000
CA111	Renewable Energy Fund	100,000	0	100,000	99,477.00	-523.00	0	0
CG200	Disabled Facilities Grants - Council Houses	300,000	0	300,000	300,722.00	722.00	0	0
Housing Development Schemes								
CA119	Palmerston Park - Additional budget required	1,074,000	1,360,000	2,434,000	2,067,346.27	-366,653.73	634,000	
CA112	Birchen Lane - Additional budget required	446,000	70,000	516,000	248,701.93	-267,298.07	0	
CA135	Land acquisition for affordable housing		2,100,000	2,100,000	0.00	-2,100,000.00	2,100,000	
CA124	Queensway (Beech Road) Tiverton (3 units)		293,000	293,000	6,370.00	-286,630.00	287,000	
CA120	Burlescombe (6 units) ****		850,000	850,000	982,291.25	132,291.25	0	
CA126	Sewerage Treatment Works - Washfield		25,000	25,000	0.00	-25,000.00	25,000	
CA137	House Purchase 1 Great Meadow Hunters Hill Culmstock		127,000	127,000	126,540.00	-460.00	0	
CA138	House Purchase 2 Great Meadow Hunters Hill Culmstock		117,000	117,000	117,340.00	340.00	0	
HRA ICT Projects								
CA136	Housing mobile working and additional modules	130,000	0	130,000	0.00	-130,000.00	0	
CA132	Repairs mobile replacement		4,000	4,000	233.40	-3,766.60	0	
CA133	Tenancy Mobile		40,000	40,000	0.00	-40,000.00	0	
Total Housing Revenue Account Projects		4,151,000	4,986,000	9,137,000	6,029,602.94	-3,107,397.06	3,046,000	20,000
2018/19 Capital Programme Grand Total		10,004,000	11,368,000	21,372,000	9,617,017.71	-11,754,982.29	12,077,000	459,000

Code	Funding Stream	Approved Capital Programme Funding 2018/19 £000	Total Slippage B/fwd & Adj to Approved Capital Programme 18/19 £000	Adjusted Capital Programme Funding 2018/19 £000	Total Actual Funding to 31/03/19 £000
General Fund Projects					
9801	S106 & Affordable Housing Contributions	116,000	0	116,000	136,483.27
9990	General Capital Reserve	65,000	123,000	188,000	67,410.00
9701	Govt Grant (DCLG passported from DCC)	552,000	0	552,000	348,586.39
9727	New Homes Bonus (GF)	807,000	664,000	1,471,000	217,863.89
9957	Private Sector Housing Grants EMR	106,000	0	106,000	0.00
9990	Vehicle sinking fund EMR's	52,000	152,000	204,000	110,800.00
9980	Contribution from existing Useable Capital Receipts	68,000	273,000	341,000	13,380.15
9942	PWLB Borrowing	4,000,000	5,114,000	9,114,000	2,686,491.07
9990	EMR re Ashleigh Park. EQ657	67,000	0	67,000	0.00
9954	Contribution from other CGU - DCC	20,000	0	20,000	0.00
9990	Equipment Sinking fund EMR's	0	56,000	56,000	6,400.00
Total General Fund Projects		5,853,000	6,382,000	12,235,000	3,587,414.77
HRA Projects					
9980	* Useable Capital Receipts	467,000	272,000	739,000	337,955.40
	* Contribution from existing Useable Capital Receipts £117k				
	* Balance to be generated in 2018/19 £350k				
9710	MRA Reserve	2,101,000	0	2,101,000	2,080,581.09
9727	New Homes Bonus (HRA)	21,000	42,000	63,000	42,000.00
9980	UCR 1:4:1 replacement homes	590,000	599,000	1,189,000	991,411.62
9990	Renewable energy EMR	100,000	0	100,000	99,477.00
9990	Housing Maintenance Fund	800,000	2,788,000	3,588,000	1,778,633.44
9990	Affordable rents surplus EMR	72,000	0	72,000	72,330.00
9801	S106 & Affordable Housing Contributions	0	344,000	344,000	443,880.00
9990	HRA EMR	0	25,000	25,000	0.00
9704	Home England Grant	0	916,000	916,000	183,334.40
Total HRA Projects		4,151,000	4,986,000	9,137,000	6,029,602.94
2018/19 Capital Programme Grand Total Funding		10,004,000	11,368,000	21,372,000	9,617,017.71

ECONOMY PDG
13TH JUNE 2019

REPORT OF THE HEAD OF PLANNING, ECONOMY AND REGENERATION

CONNECTING THE CULM PROJECT

Cabinet Member(s): Cllr Graeme Barnell
Responsible Officer: Mrs Jenny Clifford, Head of Planning, Economy and Regeneration

Reason for Report: To inform members of progress with the Connecting the Culm Project

RECOMMENDATION: That the contents of the report be noted

Relationship to Corporate Plan: The project will support the corporate objectives of:

- Facilitating the housing growth that Mid Devon needs
- Planning and enhancing the built environment
- Protecting the natural environment

Financial Implications: The Council has committed £33,000 match funding to undertake a whole river catchment study of the River Culm, in support of strategic planning for the Culm Garden Village development. This is being funded through the Culm Garden Village capacity funding received from the Government to progress that project.

Legal Implications: There are no legal implications for the Council as the project is being managed by Devon County Council as the local partner and accountable body.

Risk Assessment: The project has its own risk assessment which forms part of the detailed project business plans. No direct risks to the Council have been identified.

Equality Impact Assessment: The project has its own equality impact assessment which forms part of the detailed project business plans.

1.0 Introduction

1.1 The Blackdown Hills AONB management team have successfully secured €700k EU funding, under the Interreg 2 Seas programme, towards the Connecting the Culm project. This is a partnership project which will work with landowners and communities along the River Culm to design nature based solutions and processes to improve the environmental and water quality of the River Culm, and increase resilience to flooding. Local partners include Mid Devon District Council, Devon County Council, the Environment Agency and the National Trust. The project is itself part of a wider Interreg 2 Seas 'Co-Adapt' programme, with allied projects in Somerset, the Netherlands, Belgium and France. An outline of the project is attached as **Appendix A**.

- 1.2 The project will support strategic planning for the Culm Garden Village and will provide technical evidence which will help to improve the quality and environmental impact of the proposed developments, help water management for the development in a natural and sustainable way, reduce the risk of flooding, improve water quality, and enhance the environmental benefits and leisure opportunities for the existing and new community. It is hoped that by working in a wide partnership including both British, French, Belgian and Dutch partners we will be able to learn from good practice in flood risk management across the partners that will be of benefit to the strategic plans for the Culm Garden Village.
- 1.3 The Culm Garden Village is one of three pilot areas for the project, the others being the headwaters of the Culm in the Blackdown Hills, and the Killerton Estate owned by the National Trust.
- 1.4 As part of the match funding arrangements for the overall £1 million project, Mid Devon District Council will be funding a whole-river catchment study for the River Culm by utilising Government capacity money for the Culm Garden Village project. This study will enhance the ecological and hydrological work already being undertaken in preparation for development at the Culm Garden Village.
- 1.5 The project steering group is currently undertaking a procurement exercise for the various packets of activities within the project, ready for the project starting in July this year. A Project Manager has been appointed and will be starting work at the beginning of July. Connecting the Culm will be a three year project with the end point being to develop a management plan setting out a blueprint for a more sustainable management and use of the natural resources of the river. The catchment study will form part of the evidence base for the Garden Village project and its findings are expected to inform the planning of the proposal.
- 1.6 The PDG will continue to be updated as the project progresses.

Contact for more Information: John Bodley Scott, Economic Development Team Leader
01884 234363 jbodleyscott@middevon.gov.uk

Circulation of the Report: Cabinet Member for Planning and Regeneration

List of Background Papers:

- Appendix A – Project Outline
- Appendix B - Connecting the Culm Poster

Connecting the Culm is a 3-year partnership project working to tackle some significant challenges faced by the River Culm.

It is part of the wider EU Interreg 2 Seas funded 'Co-Adapt' programme, with allied projects being run in Somerset, the Netherlands, Belgium and France. This wider partnership demonstrate how communities can come together to implement nature-based solutions to climate-change related issues.

The £1million Connecting the Culm project started in January 2019 and will run until June 2022, funded partly by a 60% contribution from Interreg and the remainder by partners.

The Challenge **Along the Culm's 40km length, from its headwaters in the Blackdown Hills in Somerset to its confluence with the Exe in Devon, the river generates several linked problems:**

- There are hundreds of properties at risk from flooding along the length of the river; the Culm's flood peak also magnifies the flood peak of the river Exe as it enters Exeter, increasing the risk to properties in the city and also affecting the national rail network
- The whole length of the river Culm is failing water quality targets because of diffuse and point source pollution and high sediment loads. The river also flows directly into and affects the quality of the Exe Estuary (an SAC/ SPA/ Ramsar Site)
- The river and its floodplain run through major development areas proposed in the Greater Exeter Strategic Plan (that also includes the planned 5,000-home Culm Garden Village); and planners and local communities must try to create flood-resilient developments
- Initiatives such as *Catchment Sensitive Farming* and *Upstream Thinking*, that work with landowners and communities to secure improvements to rivers and riparian land, have not been applied on the Culm.
- The headwaters of the catchment support important but degraded priority wetland mosaic habitats including spring line mires; these could act as natural sponges, but their function has been reduced by changes in agricultural practice
- The headwaters also support endangered populations of protected and priority species, including the white-clawed crayfish, which are threatened by poor water quality and the invasive American signal crayfish.
- Much of the central part of the catchment lacks areas of priority habitat, meaning ecological connectivity is lost through the catchment apart from the core river itself.
- The river is rich in heritage value, notably a chain of historic water mills with their associated leats, but these are under threat and little understood.
- Engaging the public on issues of pollution and wildlife loss in their communities can be difficult, especially when damage may have been over a long period and as a result of activity by members of that community

Many of these problems have arisen because the river has often been treated by policy-makers, land managers and individual residents as a series of disconnected units with disparate functions, leading to poor decision-making and land management.

Our partnership **Our partnership, which sits within the East Devon Catchment Partnership, consists of the following organisations:**

The Opportunities **These problems need to be tackled, and the Culm has some positive features that make this feasible:**

- Its compact scale means that an integrated, whole-river approach can be readily adopted
- Previous projects working with communities in the Blackdown Hills have created a strong foundation of engaged volunteers and a good sense of connection to the river Culm
- The urban development of the Culm Garden Village requires imaginative solutions to avoid exacerbating existing problems and create a desirable green settlement, and the developers are keen to adopt a catchment-wide approach
- A key landowner on the floodplain – the National Trust – is keen to naturalise its landholding along the river and work with stakeholders to achieve this
- Collectively, residents, land managers and planners need a better understanding of the river as a single ecosystem that depends upon multiple inter-related decisions and influences by people in the catchment
- Innovative nature-based solutions and techniques are being developed to help resolve the problems of flooding, water pollution, soil erosion and biodiversity loss



The Project **Connecting the Culm has formed a partnership to take a coordinated approach to these problems. The project aims are to:**

- Make the Culm river and its floodplain more resilient to flood and drought, using nature-based systems and approaches
- Improve water quality and biodiversity on the Culm (and consequently in the Exe and its estuary)
- Encourage people living in the catchment to feel more involved in decision-making and support the use of nature-based solutions to manage water

We will do this by:

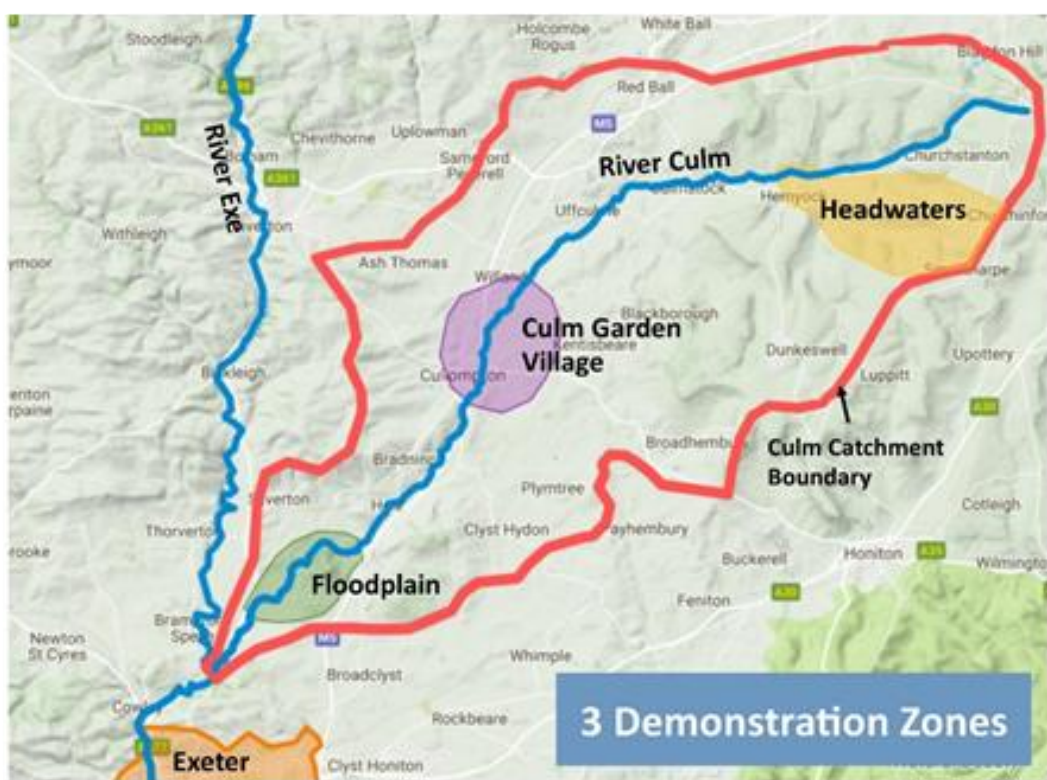
- Improving local people's **understanding** of water management techniques and the function of the river / catchment ecosystem as an integrated whole
- Creating new opportunities for people to **collaborate** in addressing water management, leading to communities cooperating more effectively to address the challenges created by climate change
- Installing tangible **demonstrations** of appropriate nature-based solutions to build confidence, encourage cooperation and raise aspirations – these will be replicable and provide solutions that can be rolled out by the community
- Developing a *Blueprint for the Culm* that will be the masterplan for the whole catchment for the next 25 years, **co-created** by the people that live and work within the catchment and the organisations that have a role in the area.



Our approach Our approach is to work throughout the catchment, engaging with people affected by, or playing a role in, the river and its tributaries.

A multi-agency team will deliver the project, comprising specialists in natural flood management, community engagement and biodiversity. We will:

- use **scenario-forecasting** to explore the potential impacts of climate change on the catchment; ecological network mapping overlaid onto hydrological studies will highlight key areas of multiple benefit and best added value
- show how innovative **nature-based** techniques can help mitigate impacts and adapt to the new circumstances;
- **involve** people in shaping a new governance solution for the catchment –the Blueprint for the Culm
- We will create three **Demonstration Zones** where the new techniques will be tested and demonstrated:



- The Headwaters Zone** restoring the mires where the river and its tributaries arise whilst conserving the remnant population of white clawed crayfish
- The Culm Garden Village Zone** where the first steps in developing a new town will be to construct flood management infrastructure on surrounding land, shaped by a catchment-wide hydrological study
- The Floodplain Zone** rewilding the floodplain, working alongside land managers and creating new trails and ecotourism facilities

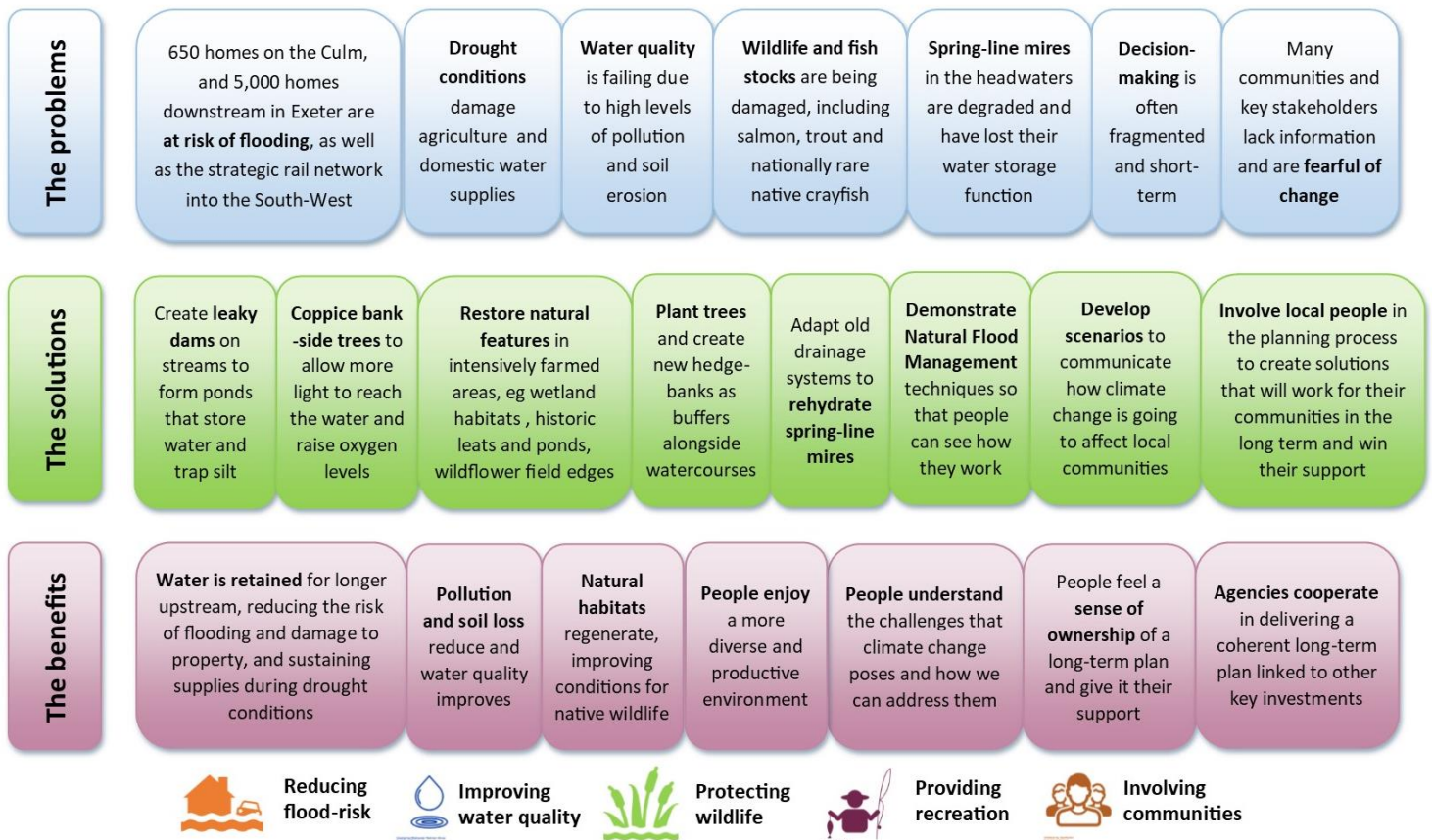
Each zone will test a range of nature-based interventions, shaped by its landscape, its communities and their aspirations. Examples include:

- Restoring hydrological function to spring-line and valley mires, providing a range of ecosystem service benefits including flood attenuation and carbon storage in peat rich soils
- Damming streams and drainage channels using natural woody debris to create attenuation ponds and silt traps, reducing flood peaks and reducing downstream sedimentation

- Innovative flood alleviation features on land associated with new, large developments, showing how multi-use green infrastructure is deliverable, unlocking significant added benefits
- Planning resilience into new developments including allowing for the spread of beavers from the neighboring River Otter catchment
- Coppicing and laying bank-side trees to imitate beaver activity, improve water oxygen levels and reduce livestock disturbance of the river bed
- Reconnecting the river to its floodplain and restoring more natural floodplain function on intensive agricultural land, by re-creating floodplain attenuation features, restoring wetland habitat and unlock other ecosystem service benefits including enhanced access and recreation
- Restoring agricultural soils to enable them to achieve their natural hydrological function
- Restoring historic leat systems and ponds that hold flood-peak waters and generating renewable electricity at their outlets
- Adopting community based and driven solutions to tackle the challenges faced by the river and its floodplain including supporting community land trusts, collaborations of small-scale landowners and community focused interventions

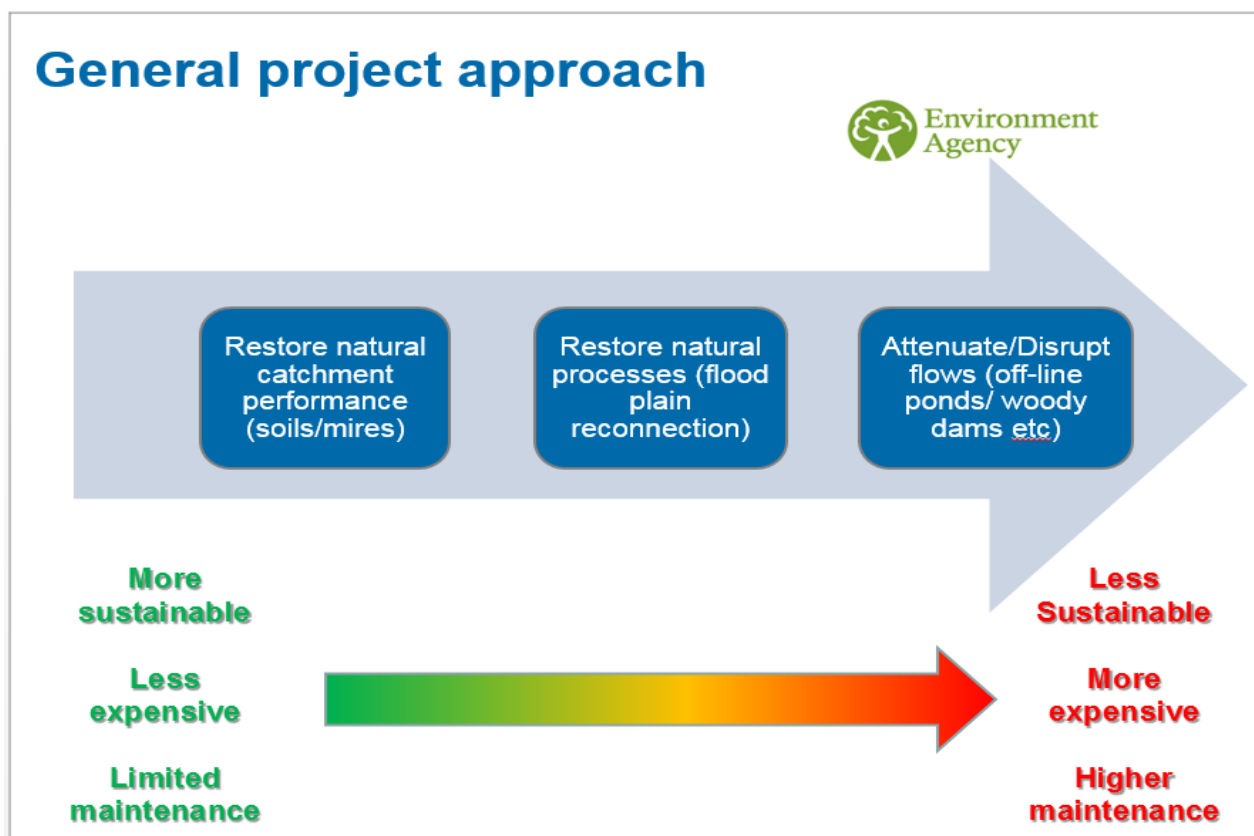


Connecting the Culm through Natural Flood Management

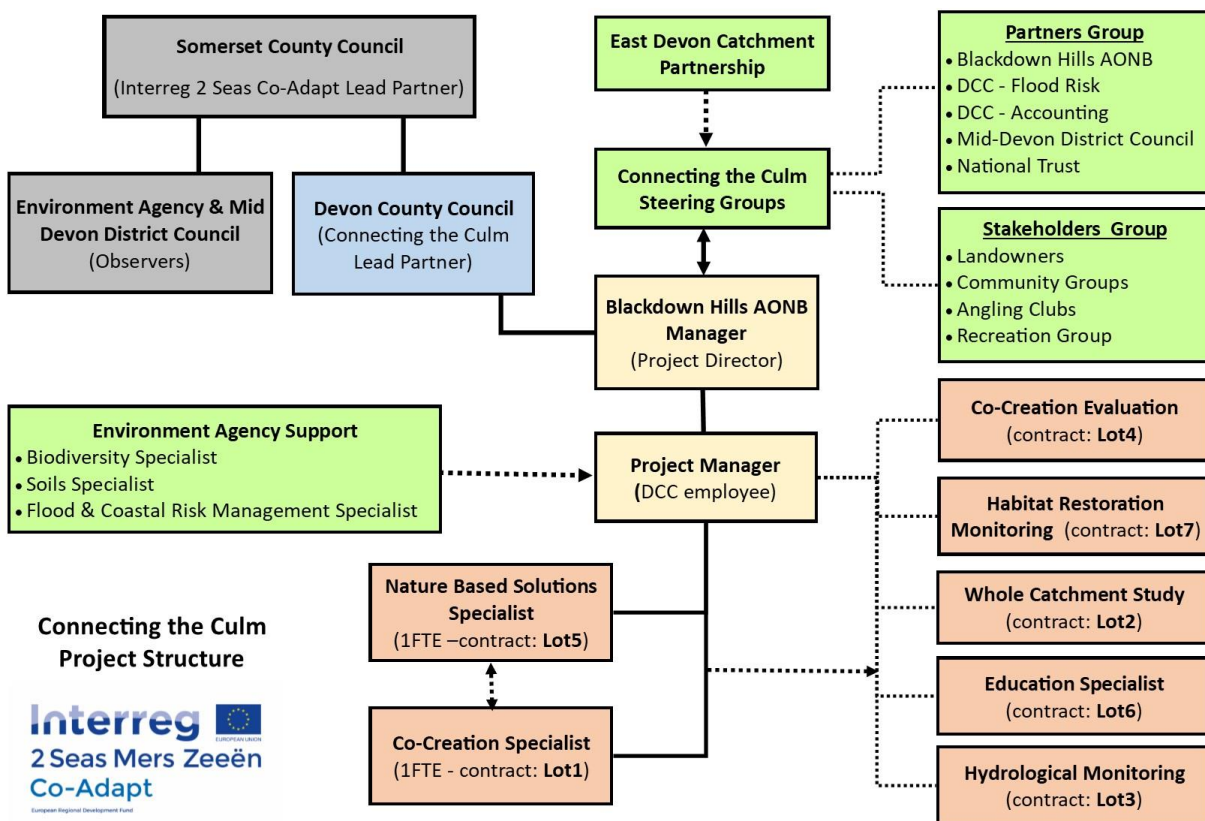


Areas of discussion for the Killerton site visit (Culm catchment) on 16 May 2019

1. How would adaptive pathways apply in this landscape? for example in the context of the West Coast mainline and the M5 motorway
2. At what granular scale could scenario planning be applied?
3. Our local interpretation of a transition roadmap and local spatial vision is a co-created 25 year Blueprint for the river Culm catchment, underpinned by a Whole Catchment Study (hydrological model). We are trying to ascertain ways of making sure this is 'adopted' by decision makers and stakeholders.
4. Top tips for co-creating with diverse stakeholders - from local community/ interest groups to Network Rail.
5. Evidence gathering and showing change in people's perceptions
6. How to follow the 'general project approach' (see below) for delivering nature-based solutions
7. Historic Landscape Characterisation- a co-creation and nature based solution tool



Project structure



Connecting the Culm

A programme to tackle the effects of climate change through co-creation.

The problem: 650 homes on the Culm, and 5,000 homes downstream in Exeter and the strategic rail network into the South-West are at risk of flooding.

Why is this? The reasons are complex. It's partly because climate change is bringing more and heavier rainfall—and partly because natural systems that should slow the water down aren't working properly.

What are these natural systems?

Healthy soils absorb lots of the water that falls on them.

Healthy streams store water in pools, marshes and bogs.

Healthy rivers on the floodplain have space to spill out onto farmland before the water reaches people's homes.

Connecting the Culm is a project that aims to get these natural systems working better—using **Natural Flood Management (NFM)** techniques

NFM includes changing the way farmers manage land, planting more trees, creating marshland and building leaky dams.

Key to our project is the principle of **"Co-creation"**. This means people work together to design solutions that are right for their community.

We'll bring **landowners, farmers, homeowners, community groups, statutory organisations and specialists** together to make long-term plans to restore natural systems that reduce flood risk.

Each community's plan will connect with the plans that others make, both upstream and downstream; together these will make a **25-year Blueprint for the Culm**.

The results:



Reduced flood risk along the Culm and downstream



Farmland soils are protected



Cost savings for everyone



Better water quality



A better environment for wildlife and fish stocks



A more enjoyable and attractive place to live



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ECONOMY PDG
13TH JUNE 2019

REPORT OF THE HEAD OF PLANNING, ECONOMY AND REGENERATION

ECONOMIC DEVELOPMENT SERVICE UPDATE

Cabinet Member(s): Cllr Graeme Barnell

Responsible Officer: Mrs Jenny Clifford, Head of Planning, Economy and Regeneration

Reason for Report: To update members on progress with key Economic Development Service Priorities.

RECOMMENDATION: That the report be noted

Relationship to Corporate Plan: The work of the Growth, Economy and Delivery team supports the corporate objectives for the economy:

- Bringing new businesses into the District
- Business development and growth
- Improving and regenerating our town centres
- Growing the tourism sector

Financial Implications: There are no additional financial implications arising from the report.

Legal Implications: There are no legal implications arising from the report, other than the provision of legal support to the projects.

Risk Assessment: There are no additional risks arising from the report other than those inherent in the projects themselves, and these are detailed in the individual project business cases.

Equality Impact Assessment: None anticipated

1.0 Introduction

1.1 This report provides an update for members on the progress of key projects currently being undertaken by the Growth, Economy and Delivery team (GED team) to further the objectives of the Economic Strategy. The Economic Strategy outlines four overall objectives:

Increasing Wages

- Creating opportunities for higher waged jobs

Upskilling

- Making sure residents have the skills to benefit from new employment opportunities

Delivering a Growth Agenda

- Creating the conditions for sustained and sustainable growth
- Moving Forward on Strategic Housing Sites & Employment Space

- Supporting Business Growth and Inward Investment
Increasing Productivity

- Attracting higher skilled, higher waged jobs
- Focus on the Knowledge Economy – High Tech Industries, Innovation and Green Energy

These objectives are grouped under the themes of Employment and Skills; Place; Infrastructure; High Tech, Innovation and Green Energy; and Agriculture, Food and Drink.

2.0 Employment and Skills

2.1 Business Enquiries

Mid Devon is home to a number of significant and successful business parks and industrial estates. However, most of our existing sites are built out, or currently in development, and there is therefore limited space currently available in which to house growing businesses and those looking to locate into the area.

Demand for business space is high, and is greatly outstripping the supply of industrial and other commercial buildings. This is true across all business sectors with the exception of retail which is struggling nationally. It should be noted however that Mid Devon's town centres have lower vacancy rates (proportions of vacant business premises) than the national average.

In the last month, the Growth, Economy and Delivery team received eight new business enquiries, including one inward investment opportunities from outside of the UK. These recent enquiries generally relate to business growth, where we have found, or are finding suitable premises for a business, and are now supporting them to get onto site.

When reporting business enquiries, it is important to recognise that live enquiries are usually treated as commercially sensitive, and that we will only be able to report on investments after they have concluded.

2.2 Business Growth and Investment Packages

An important objective for the economy service is to support indigenous business growth and increase inward investment. Working with land owners, commercial agents, business support organisations and other bodies, we hope to provide businesses with the support and advice they need to find appropriate premises and sites for expansion, and link them with specialist support as appropriate.

The team are actively looking at a number of different work streams to see how we can provide this support more effectively. This includes:

- Developing a commercial property database, which will give us a better understanding of the current stock of commercial property and employment development sites;
- Building relationships with landowners and commercial agents

- Networking with business support agencies and providing better signposting
- Improving communication to businesses so they have the information they need
- Exploring opportunities for financial assistance to businesses through available tax reliefs, loans and grants.
- Looking for opportunities to draw down funding to provide direct business support services

We expect to have a core offer of support in place by September this year.

2.3 Mid Devon Business Awards

We are developing the first Mid Devon Business Awards with Reach PLC. The awards will provide an opportunity to celebrate and recognise our business community and showcase what Mid Devon has to offer. We have such a range of business activity in Mid Devon and we hope this will be reflected in the awards. Over 90% of Mid Devon's businesses are small to medium in size. This in part demonstrates the diversity of the businesses currently trading in the District. It is intended that winning or being nominated for a prestigious Best Business Award will help individual businesses to stand out from the crowd and encourage other businesses to get involved. We plan to use the event (and the process leading up the event) as a vehicle to engage with local businesses and raise awareness that MDDC is able to support and advice businesses regarding start-up, expansion or relocation to the area. A launch event will be arranged to announce the categories in the next few months, the provisional date for the awards ceremony is Thursday 17 October 2019.

3.0 **Place**

3.1 Future High Streets Fund

In March this year the team submitted an expression of interest to the Government's Future High Streets Fund to support regeneration plans for Tiverton town centre. We expect to hear the outcome of this bid in early summer this year. Successful expressions of interest will be invited to work up full bids by September. There will be a second call for bids in the summer of 2020.

We are also waiting for the announcement of the detailed criteria for Historic England's Historic High Streets Fund, previously announced by the Government. The intention is to put in a bid to support regeneration in Cullompton town centre based on previous discussions with Historic England concerning setting up a 'Partnership Scheme in Conservation Areas' for Cullompton.

3.2 Masterplanning

The team are currently progressing two town centre master-planning processes.

Tiverton Town Centre Regeneration and Delivery Plan: A draft Masterplan and Investment Programme has been provided by the consultant. Officers have reviewed the document and returned comments. Production of the masterplan is on-going. Officers anticipate the document being presented to Cabinet 25 July 2019.

Cullompton Town Centre Masterplan: An Invitation to Tender was issued on 17 May 2019 via the Homes England ProContract portal. It invites Expressions of Interest for a masterplan that will contribute towards the regeneration of Cullompton in a well-designed, high quality and sustainable manner. Expressions of Interest have been requested by 14 June 2019.

3.3 Shopfront Schemes

The team currently administers shopfront enhancement schemes in Tiverton and Cullompton. These provide small grants to business owners to support minor repairs, redecoration and restoration of shopfronts in the town centre conservation areas. The schemes are part funded through Section 106 contributions, with a £15,000 commitment by the Council. This will allow schemes to be re-established in all three towns.

3.4 Support for Town Centre initiatives:

Members of the GED team help support local initiatives in each of the three market towns by liaising with and supporting the various town centre bodies. Relevant items of interest include:

- Crediton Chamber of Commerce is launching a 'Totally Locally' campaign to promote local independent businesses. The campaign has received a lot of national publicity (<https://totallylocally.org/stuff/>) and will help boost Crediton's thriving independent sector.
- CredFest 2019 will be running from Saturday 1 June to Sunday 23 June. Organised by Crediton Town Team, CredFest19 features a wide range of community events to celebrate the local community. THE GED team has supported the town team by helping them access funding for the events. Details at: <http://credfest.co.uk/>
- Crediton Community Bookshop has recently received funding from Devon County Council to establish a Work Hub in the former storage building at the back of the community bookshop. Building work is in progress and the Work Hub is expected to open later this year.
- For the fourth year running Cullompton Town Team have delivered Cullompton SpringFest, a food, craft and music festival across the main venues in the town. It was very successful, increasing the footfall from previous years. Our support for this project has been securing funding for the event to take place which covers the advertising, demonstration, entertainment and equipment costs. Our support for Cullompton Festivals (organised by the Town Team – SpringFest and Autumn Fruits Festival) comes under the place agenda by supporting community-led initiatives to make town centres vibrant and attractive.
- The Tiverton Town Centre Partnership was established in September 2018 and meets 4 times a year. Membership is open to all

stakeholders in the town and has an adopted constitution. The chair is from the private sector and the vice chair from the public sector. Both the District Council and Town council are members of the partnership. The partnership is very much in its infancy but is developing, the council helping to facilitate its objectives. Membership is from across the town and does include businesses such as the

- Tiverton Hotel, Almshouse trust, Knightshayes etc. It is also a consultative body for issues which may affect business within and around the Tiverton Town Centre. The clerical support is provided by the District Council.

3.4 Destination Website

In partnership with the Tourist Information Service (TIS) and Tiverton Museum we secured LEADER funding for a Destination website – Visit Mid Devon. The project will create a central website for the promotion of leisure related activities to attract visitors to Mid Devon and inform residents of the range of local activities and attractions available to them. The website will be managed by the TIS and allow them to coordinate marketing efforts and maintain up to date information for Mid Devon in the future.

The site is divided into four areas, Tiverton and the Exe Valley, Crediton and the Creedy Valley, Cullompton and the Culm Valley and Bampton and the Exmoor Fringe. The website will have interactive maps which will promote our walking and cycling routes, places to eat, accommodation, tourist attractions, farmer's markets and shopping in each area. The website will allow visitors to create their own itinerary by designing a 'to do' list of activities such as walking routes that are appropriate to their needs, encouraging them to spend more time in the area.

So far 40 businesses have signed up to the website for a listing. The website is due to go live in August 2019. The TIC will be driving traffic to the site through social media campaigns and competitions. They are producing a guide to complement the website which will be distributed throughout the SW and M5 corridor. The team's role has been to help secure funding and support the development of the website for the TIS to take forward as part of their business model. This will also help the TIS to become more self-sufficient.

4.0 **Infrastructure**

4.1 Town Centre Wi-fi

The town centre Wi-Fi project is looking to bring high quality wireless internet services to the three major town centres across Mid Devon; Tiverton, Crediton and Cullompton. Money is being raised through Section 106 contributions and funding bids to try to get systems installed.

The Council is exploring what added value services a Wi-Fi system could bring, including soft landing pages for businesses (pages that pop-up when

people connect to the Wi-Fi network) and footfall counters to monitor the flow of people in our town centres.

At present, a budget has been created through Section 106 agreement for Tiverton to have a Wi-Fi system installed. Meetings are scheduled to take place with the business community to discuss what they would like to see a system achieve for them and to discuss how they could engage with a local network.

The other towns still require funding, but we are exploring a number of opportunities to secure money to bring schemes forward.

5.0 Hi Tech, Innovation and Green Energy

5.1 Incubation Space

The team is investigating opportunities to set up business incubator units within the District to support business start-ups particularly in the specific sectors of Hi-Tech, Innovation and Green Energy. We are currently developing an outline business case to provide evidence of the scheme's viability. This project will be the subject of a further report to the committee once the initial planning has been concluded.

5.2 Hydro Energy Project

The Hydro Energy Project is a joint initiative between the Hydro Mills Group Ltd and MDDC, looking to refurbish and redevelop key riparian sites for the generation of hydro-electricity and heating. The project has been in development for 2 years, with 3 sites being brought forward for an initial phase, and ambitions to develop further sites for hydro energy schemes in the future. Flockmill and Thorverton are privately owned, while Mid Devon is pursuing an opportunity at Tiverton Weir.

Flockmill is the smaller of the schemes, and is being taken forward for a hydro-heating system, which will enable a converted barn unit to produce agricultural produce which is ordinarily difficult to cultivate in the UK.

Thorverton is the largest of the schemes, with the potential to generate a large amount of hydro-electricity which could power the entire mill site, which is likely to be converted into a dozen or so commercial units. It is also the most expensive of the 3 schemes, requiring the replacement of a weir which washed away in the 1990s and significant refurbishment work to the premises.

Tiverton Weir is a medium sized scheme, which has the potential to generate electricity for use at Phoenix House. The current proposal, combined with our existing solar electric system at Phoenix House, would effectively make us the first local authority in the UK to be non-grid dependent (though we would not look to lose our grid connection).

The project has already worked with a number of organisations in its development, including South West Water, Western Power, and the University of Exeter. Towards the end of December 2018, MDDC submitted our applications to the Environment Agency for the necessary permissions to be able to implement a scheme at Tiverton Weir. In parallel with this process, the landowners of Flockmill and Thorverton, have been working to obtain the permissions for their own sites.

By demonstrating the viability of different types of schemes at different types of sites, the Hydro Mills Group are hoping to influence government support for small scale hydro projects and to develop a workable business model.

6.0 Conclusion

For further information on any of the above projects please contact John Bodley Scott, in the first instance, as detailed below.

Contact for more Information: John Bodley Scott, Economic Development Team
Leader 01884 234363
jbodleyscott@middevon.gov.uk

Circulation of the Report: Cabinet Member
Leadership Team

List of Background Papers: None

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